INVITATION TO BID

Sealed Envelope shall be marked with the following information:
Bid # 17-10
Remounting and Refurbishing of Two (2) Ambulances
Opening: 3:00 PM, August 25, 2016

SCHEDULE OF EVENTS FOR
BID # 17-10

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Time/Date</th>
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</thead>
<tbody>
<tr>
<td>Pre-Bid Conference and Site Visit</td>
<td>NONE</td>
</tr>
<tr>
<td>Deadline for requests for clarifications and questions. Any possible exceptions to the bid specifications and/or terms and conditions should be addressed during this phase. These requests will be answered in an addendum and must be emailed to: <a href="mailto:henrycountysealedbid@co.henry.ga.us">henrycountysealedbid@co.henry.ga.us</a></td>
<td>3:00 PM August 11, 2016</td>
</tr>
<tr>
<td>*Deadline for first addendum, if required, posted on the Henry County website: <a href="http://www.co.henry.ga.us/Purchasing/Bids.shtml">www.co.henry.ga.us/Purchasing/Bids.shtml</a></td>
<td>3:00 PM August 18, 2016</td>
</tr>
<tr>
<td>Sealed bids will be accepted until the opening date and time. Any late submittals received will not be considered. Submittals are to be delivered to Henry County Purchasing Department, 140 Henry Parkway, McDonough, GA 30253.</td>
<td>3:00 PM August 25, 2016</td>
</tr>
</tbody>
</table>

THIS FORM MUST BE SIGNED AND SUBMITTED TO BE CONSIDERED FOR AWARD

<table>
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<th>Date</th>
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<tbody>
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<td>Phone</td>
</tr>
<tr>
<td>City</td>
<td>Fax</td>
</tr>
<tr>
<td>State</td>
<td>Zip</td>
</tr>
<tr>
<td>SSN or Federal Tax ID</td>
<td></td>
</tr>
<tr>
<td>Email</td>
<td>Title of Authorized Representative</td>
</tr>
<tr>
<td>Printed Name</td>
<td>Authorized Signature</td>
</tr>
</tbody>
</table>

*The posting of additional addenda may be required and it is the responsibility of the bidder to ensure that they review the County’s website for any additional addenda, and that they submit acknowledgement of all applicable addenda (on the included form) with their solicitation. Bidders should not expect to be individually notified by Henry County.
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SECTION I - GENERAL OVERVIEW

A. PURPOSE

The intent of this invitation is to obtain competitive sealed bids from qualified vendors for the refurbishing and remounting of two (2) ambulances. The Contractor shall furnish all labor, materials, equipment, and services required to fulfill the terms and conditions of this bid.

B. GENERAL INSTRUCTIONS, TERMS, AND CONDITIONS

1. Bids Submission
   a. These instructions will bind bidders to terms and conditions herein set forth, except as specifically stated otherwise in special contract terms with any individual bid. These instructions are to be considered an integral part of the bid.
   b. The Submittal Checklist must be reviewed and the bidder is to comply with the order of the submittal of documents. This document along with the cover page (page 1) is to be included with the bid.
   c. One (1) unbound clearly marked “Original,” one (1) bound complete copy, and one (1) electronic copy in CD or DVD format (as Adobe PDF files or as Microsoft Word or Excel formats) of the bid documents are to be submitted. All bids must be manually signed and filled out legibly (typewritten or printed in ink) with all changes or corrections initialed by the person signing the bid. The CD should be labeled with the bid number and proposer’s name.
   d. The bid must be submitted in a sealed envelope/parcel on or before the date and time stated in this document and is to be mailed or delivered to:
      Henry County Purchasing Department
      140 Henry Parkway
      McDonough, GA  30253
      Bid # 17-10
      Remounting and Refurbishing of Two (2) Ambulances
      Opening:  3:00 PM, August 25, 2016

      This same information is also to be included on the front of the sealed envelope/parcel along with the proposer’s name.

   e. Bids may be submitted by mail, common carrier or delivered in person. Fax or electronic bids are not acceptable. It shall be the duty of each Bidder to ensure that their bid is delivered within the time and at the place prescribed in this document. Bids received prior to the time fixed in this bid document will be securely kept unopened. A date/time stamp will be affixed to the envelope/package immediately upon its arrival to the Purchasing Department. Any bid received at the office designated in this document after the exact time and date specified, will not be considered. If a late bid is received via carrier, it will be marked “late bid” and will not be opened. If a late bid is hand delivered, it will be returned unopened to the presenter.
   f. At the date and time specified for the opening of the bid, the bid shall be publicly opened and read aloud for the information of Bidders and others present.
   g. If descriptive literature is attached to the bid, your firm’s name must be on all sheets submitted.
   h. Each bid submitted shall be deemed to have been made with full knowledge of all terms, conditions, and requirements contained in this Bid request. The failure or omission of any Bidder to examine any form, instrument or document shall in no way relieve any Bidder from obligations in respect to the bid submittal or the compliance of the terms, conditions and requirements of the bid.
i. Individual contractors shall provide their Social Security number and proprietorships; partnerships and corporations shall provide their Federal Employer Identification number on page one of this bid documents and provide a completed W9 form to be submitted with the bid.

j. The authorized representative whose signature will appear on the bid submitted certifies that the Bidder has carefully examined the instructions of this bid and the terms and specifications applicable to and made a part of this bid. The Bidder further certifies that the prices shown on the Bid Price Submittal Form is in accordance with the conditions, terms and specifications of the bid and that any exception taken thereto may disqualify the bid.

k. Bids shall be made on the enclosed form if a form is provided.

l. Any documentation submitted with or in support of a bid or bid shall become subject to public inspection under the Georgia Open Records Act. Labeling such information “Confidential”, “Proprietary”, or in any other manner shall not protect this material from public inspection upon request. All records become subject to public inspection only after award of the contract or purchase order.

2. Preparation of Bids

a. Negligence on the part of the Bidder in preparing the bid confers no right for withdrawal or modification in any way after the deadline for the bid opening.

b. Unit price must be shown on the Bid Cost Submittal Form in this document. All bids should be tabulated, totaled and checked for accuracy. The unit price will prevail in case of errors.

c. All product, equipment, article or material must be new and unused or current production. No reconditioned or used item(s) will be accepted except as specifically requested herein. Units that are classified as prototype or discontinued models are not acceptable.

d. Samples of items, when required, must be submitted within the time specified and unless otherwise specified by the County, at no expense to the County. Unless otherwise specified, samples will be returned at the Bidder’s request and expense if items are not destroyed by testing.

e. Full identification of each item bid upon, including brand name, model, catalog number, etc., must be furnished to identify exactly what the Bidder is offering. Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer, the term “or equal” if not inserted shall be implied. The specified article or material shall be understood as indicating the type, function, minimum standard of design, efficiency and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design and efficiency. In the event that any equivalent version is proposed, prospective Bidders are hereby advised that precise, adequate, and documented evidence of equivalency in performance, stability, and operational efficiency should be submitted with the bid for further consideration. Final determination of equivalency will be determined by Henry County.

3. Clarification and Communication to County Concerning Bid

a. From time to time, the Purchasing Department may have to release written changes to a solicitation. These formal written changes are called addendum or if multiple, Addenda. It is the ultimate responsibility of the Bidder to ensure that they have all applicable addenda prior to the bid/bid submission. Therefore, we encourage all Bidders to frequently review the County’s web site: www.co.henry.ga.us/Purchasing/Bids.shtml. All addenda forms must be signed and submitted with the bid. Failure to respond and acknowledge any addenda or requests for clarification, even after the bid opening, shall result in a non-responsive bid.

b. The successful firm’s bid and all addenda will become a part of the agreement resulting from this document.

c. Bidders seeking an award of a Henry County contract shall not initiate or continue any verbal or written communication regarding a solicitation with any County officer, elected official, employee or other County representative without permission of the Purchasing Department between the date of the issuance of the solicitation and the date of the final contract award by the Board of Commissioners. Violations will be reviewed by the Purchasing Director. If determined that such
communication has compromised the competitive process, the offer submitted by the individual, firm or business shall be disqualified from consideration for award. EXCEPTION to the above would be emailing request for clarification and/or questions to the Purchasing Department – henrycountysealedbid@co.henry.ga.us. (These requests will be answered in an addendum. Please see schedule of events.)

4. **Pre-Bid Conference**
The Pre-Bid Conference or any other information session (if indicated in the schedule of events) will be held at the offices referred to in the “Schedule of Events” of this bid. Unless indicated otherwise, attendance is not mandatory; although suppliers are strongly encouraged to attend. However, in the event the conference has been identified as mandatory, then a representative of the supplier must attend the conference in its entirety to be considered eligible for contract award.

5. **Rejection and Withdrawal of Bids**
a. Withdrawal of bid due to errors, the supplier has up to forty-eight (48) hours to notify the Purchasing Department of an obvious clerical error made in calculation of bid in order to withdraw a bid after bid opening. Withdrawal of bid for this reason must be done in writing within the forty-eight hour period.

b. The County will make a recommendation of the bid/bid to the Board of Commissioners within 60 days from date of the opening.

c. The County may reject all or part of the bid/bid within 60 days of bid opening.

6. **Bid and Contract Documents**
a. A bid executed by an attorney or agent on behalf of the Bidder shall be accompanied by an authenticated copy of the Power of Attorney or other evidence of authority to act on behalf of the Bidder.

   **Corporation:** If the Bidder is a corporation, the bid must be submitted in the name of the corporation, not simply the corporation’s trade name. In addition, the bid shall be signed by an officer of the corporation.

   **Partnership:** If the Bidder is a partnership, all partners must sign the bid. If all the partners do not sign the bid, then the names of all those except limited partners must be furnished on the bid and evidence of the authority of the signer(s) to execute the bid on behalf of the partnership.

   **Limited Liability Company (LLC):** If the Bidder is a limited liability company, the authorized agent having authority to bind the limited liability company must sign the bid documents.

   **Sole Proprietorship or Individual:** If the Bidder is a sole proprietor or individual, a signature is required on all bid documents by that individual.

b. The contract documents consist of this Agreement, Specifications and Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement. These form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated Agreement between the parties hereto and supersedes prior negotiations, representation or agreements, either written or oral.

c. **Contract Term** – The time period of the agreement, if any is formed from this bid, will be determined after the review and evaluation of the Time Line Schedules submitted by the successful Consultant.

7. **Exceptions and Omissions**
Any exceptions to the specifications and/or terms and conditions must be addressed during the question/clarification and addendum phases.

8. **Alterations of Solicitation and Associated Documents**
9. **Cost Incurred by Vendors**
All expenses involved with the preparation and submission of the bid to the Henry County Board of Commissioners, or any work performed in connection therewith is the responsibility of the vendor(s).

10. **Codes, Permits, Fees, Licenses and Law**
   a. All permits, fees, arrangements for inspections, licenses, and costs incurred for the same shall be the sole responsibility of the successful Bidder. All materials, labor and construction must comply with all applicable rules and regulations of local, state and/or national codes, laws and ordinances of all authorities having jurisdiction over the project, shall apply to the contract throughout and will be deemed to be included in the contract the same as though herein written out in full.
   
   b. **Effective July 1, 2008:** All General Contractors must have a current valid license from the State Licensing Board for Residential and General Contractors, unless specifically exempted from holding such license pursuant to Georgia law, O.C.G.A. Section 43-41-17.
   
   c. State Law regarding Worker Verification requires that all who enter into a contract for the physical performance of services with the County must satisfy O.C.G.A. §13-10-91 and Rule 300-10-1-.02, in all manner, and such are conditions of the contract. By submitting a bid to the County contractor agrees that in the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from the subcontractor(s) such subcontractor(s) indication of the employee-number category applicable to the subcontractor, as well as attestation(s) from such subcontractor(s) that they are in compliance. Such attestation(s) shall be maintained and may be inspected by the County at any time. An affidavit of such compliance included with the bid, must be signed by the contractor, and will become part of the contract.

11. **Safety**
All vendors and subcontractors performing services are required and shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations. Also, all contractors and subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this Contract.

12. **Design, Standards and Practices**
Design, strength, quality of materials and workmanship must conform to the industry acceptable standards of engineering practices and/or professional services.

13. **Statement of Warranty**
A Statement of Warranty should include all applicable manufacturers’ warranty and the Contractor’s warranty in regards to equipment, materials and workmanship. This statement shall include the terms, conditions and the period of warranty coverage. Any exclusion(s) must be clearly stated.

14. **Non-collusion**
By submitting a bid in response to this solicitation, the Bidder represents that in the preparation and submission of this bid, said Bidder did not either directly or indirectly, enter into any combination or arrangement with any person, Bidder, Corporation or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section I or Section 59.1-9.1 through 59.1-9.17 or Sections 59.1 – 68.6 through 59.68.8). Collusion and fraud in bid preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.
15. **Nondiscrimination**
Notwithstanding any other provision of this Agreement, during the performance of this Agreement Contractor, for itself, its heirs, personal representatives, successors in interest and assigns, as part of the consideration of this Agreement does hereby covenant and agree, as a covenant running with the land, that:

a. No person on the grounds of race, color, religion, sex or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination;

b. In the production of the vehicle(s), and the furnishing of services therein or thereon, no person on the grounds of race, color, religion, sex or national origin shall be excluded from participation in, or denied the benefits of, such activities, or otherwise be subjected to discrimination.

16. **Drug Free Workplace Certification**
By signing the Supply Service Contract form, the Contractor certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the “Drug-free Workplace Act”, have been complied with in full. The undersigned further certifies that:

a. A drug-free workplace will be provided for the Contractor’s employees during performance of the contract; and

b. Each Contractor who hires a subcontractor to work in a drug-free work place shall secure from that subcontractor the following written certification:
   “As part of the subcontracting agreement with (Contractor’s name), (Subcontractor’s name) certifies to the Contractor that a drug-free workplace will be provided for the subcontractor’s employees during the performance of this Contract pursuant to Paragraph (7) of Sub-section (b) of Code Section 50-24-3”.

c. The Contractor further certifies that he will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.

d. Contractor may be suspended, terminated, or debarred if it is determined that:
   (1) The Contractor has made false certification hereinabove; or
   (2) The Contractor has violated such certification by failure to carry out the requirements of the Official Code of Georgia Section 50-24-3.

17. **Georgia Security and Immigration Compliance Act**
Pursuant to the Georgia Security and Immigration Compliance Act of 2006, the successful Contractor understands and agrees that compliance with the requirements of O.C.G.A.13-10-91 and Georgia Department of Labor Rule 300-10-02 are conditions of this bid and contract document. The Contractor further agrees that such compliance shall be attested by the Contractor and any of his Subcontractors by execution of the appropriate Affidavit and Agreement which will be included and become a part of the Agreement between Henry County and the successful Contractor.

18. **Systematic Alien Verification for Entitlements (SAVE) Program**
Since a contract has been deemed a “public benefit,” the contractor or other party to the contract must be run through the federal Systematic Alien Verification for Entitlements (SAVE) Program. This program requires that local government verify the legal status of non-U.S. citizens who apply for certain benefits. The contractor must execute a SAVE affidavit attesting that either he or she is a U.S. citizen or legally qualified to receive the benefit. If the contractor is not a U.S. citizen, then the local government has to run that contractor through the SAVE system. Only non-U.S. citizens can be processed through the SAVE program.

19. **Delivery and F.O.B. Destination**

a. All prices shall include shipping and delivery cost to our destination; F.O.B., Henry County,
Georgia, unless otherwise requested. The Bidder shall handle all material procurement, storage and delivery to project site. Unless otherwise specified in this specification, Bidder shall supply all materials required. The County will grant no allowance for boxing, crating or delivery unless specifically provided for in this bid. The Bidder shall retain title for the risk of transportation, including the filing for loss or damages.

b. The County desires delivery of the product(s) or service(s) as specified at the earliest possible time after the date of award. Unreasonable delivery may be cause for disqualifying a bid. Each firm shall state a definite delivery time and avoid using general terms such as "ASAP" or approximately so many days.

20. Discounts
Cash discounts for early payment (i.e. 2%-10) or Net 30 terms should be shown separately, even if terms are Net.

21. County’s Tax Exemption
Henry County is exempt from Federal Excise Tax or Georgia Sales Tax with regard to goods and services purchased directly by Henry County. Exemption certificates furnished upon request.

22. Award of Contract
a. Henry County desires to complete the award process in a timely manner. Henry County reserves the right to reject or accept any or all bid/bids, whole or any parts hereof, by item or group of items, by section or geographic area, or make multiple awards and be the final approval of bid(s) selection which would be the most advantageous to the County with price and other factors considered. Henry County may elect to waive any technicalities. The bid will be awarded to the lowest responsive, responsible or highest scored Bidder(s), if awarded. The bid specifications and results will be available on the County’s web site: www.co.henry.ga.us/Purchasing/Bids.shtml.

b. Henry County reserves the right to reject any bid if the evidence submitted by or investigation of, the Bidder fails to satisfy the County that the Bidder is properly qualified to carry out the obligations of the Contract. If the successful Bidder defaults on their bid, an award may be made to the next low responsive and responsible Bidder.

Responsibility - The determination of the Bidder’s responsibility will be made by the County based on whether the Bidder meets the following minimum standard requirements:
- Maintains a physical location presence and permanent place of business.
- Has the appropriate and adequate technical experience required.
- Has adequate personnel and equipment to perform the work expeditiously
- Able to comply with the required or proposed delivery and installation schedule.
- Has a satisfactory record of performance.
- The ability of Bidder to provide future maintenance and service for the use of the contract under consideration.
- Has adequate financial means to meet obligations incidental to the work.
- Such other factors as appear to be pertinent to either the bid or the contract.

Responsiveness - The determination of the Bidder’s responsiveness will be made by the County based on a consideration of whether the Bidder has submitted complete bid documents meeting bid requirements without irregularities, excisions, special conditions, or alternatives bids for any item unless specifically requested in the bid solicitation.

c. Henry County is subject to making records available for disclosure after the Board of Commissioners approval of the recommendation. The award shall be made by the Board of Commissioners of Henry County unless the lowest, qualified bid is less than the Board of Commissioners’ approval limit. No claim shall be made by the selected Consultant for loss of profit if the contract is not awarded or awarded for less work than is indicated for less than the amount of the bid. The total of the awarded contract shall not exceed the available funds
allocated for the bid project.

23. **Local Vendor Privilege**
   a. There is established in Henry County, a local vendor privilege. Bids or bids awarded to local vendors contribute to the local tax base and will therefore be given special consideration when bidding against out-of-jurisdiction (out-of-county) vendors. Bids or bids received from local vendors will be given preference if such bid or bid is responsive and within five (5) percent of the low bid submitted by any out-of-county bidder. In such instance, the local vendor will be given the opportunity to match the low bid offered by the out-of-county vendor. If such local vendor agrees to match the low bid received from the out-of-county vendor within the time specified by the county, the bid shall be awarded to the local vendor.
   b. A local vendor shall only be eligible to receive the benefit of this privilege if it meets each of the following requirements prior to any award of a contract or purchase:
      1. The business or supplier must operate and maintain a regular place of business within the geographical boundaries of Henry County; and
      2. The business or supplier must have a current occupational tax certificate; and
      3. The business or supplier must have paid all real and personal taxes owed the county; and
      4. The business or supplier must certify its compliance with the Georgia Security and Immigration Act.
   c. This policy shall not apply to any bid or bid for material, equipment or services in excess of one hundred thousand dollars ($100,000.00). In such cases, the bid award shall be subject to the competitive bidding requirements as otherwise provided herein or general law.

24. **County Direction of Project Site and Monitoring of Work**
   a. The Contractor may have a Project Coordinator, but the project site shall remain under the control of Henry County. The Contractor shall provide and make available an appointee to Henry County for project coordination and supervision of Bidder installation personnel. Coordination consist of meeting with the Henry County representatives to review the project; on site walk throughout of installation area(s) before the installation begins; review installation procedures; review installation progress and to handle any problems during installation until project completion.
   b. The successful Bidder will promptly correct all work rejected by the County as faulty, defective, or failing to conform to the Minimum Specifications and/or to consensus standards adopted by both government and industry governing the repairs, whether observed before or after substantial completion of the work, and whether or not fabricated, installed, or completed. The successful Bidder will bear all costs of correcting such rejected work.
   c. The Contractor shall insure all trash generated by work performed shall be removed from the site and properly disposed as each work operation is completed in a given area. Additionally, the Contractor shall ensure all disturbances to the area where the Contractor performed work are restored to the same condition prior to start of the project. If an inspection reveals that the Contractor fails to clean up after work has been performed. The County will notify the Contractor of the discrepancy and the Contractor will have twenty-four (24) hours to make the correction. Should the Contractor still fail to clean the area, the County reserves the right to make other arrangements to have the area cleaned and the County shall deduct the cost from the Contractor’s invoice.
   d. No one except authorized employees of the Contractor is allowed on the premises of Henry County facilities. Contractor employees are not to be accompanied in their work area by acquaintances, family members, assistants, or any other person unless said person is an authorized employee of the Contractor.
   e. All information disclosed by Henry County to the successful Contractor for the purpose of the work to be done or information that comes to the attention of the successful Contractor during the course of performing such work is to be kept strictly confidential.
25. Indemnification
   a. The vendor that is selected as the contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless Henry County and its elected and appointed officers, employees, servants and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that Henry County and its elected and appointed officers, employees, servants and agents may incur as a result of the acts, omissions or negligence of the contractor or its employees, servants, agents or subcontractors that may arise out of the agreement.
   b. The contractor’s indemnification responsibility under this section shall include the sum of damages, costs and expenses which are in excess of the sum of damages, costs and expenses which are paid out in behalf of or reimbursed to the County, its officers, employees, servants and agents by the insurance coverage obtained and/or maintained by the contractor.

26. Controlling Law, Venue
   Any dispute arising as a result of this bid and/or an Agreement which was created from the terms, conditions and specifications of this document or their interpretation, litigation shall only be entered into and shall be performed in Henry County, Georgia. This Agreement shall be governed by the applicable laws of the County of Henry and the State of Georgia. Any dispute arising out of the agreement, this bid solicitation, its interpretations, or its performance shall be litigated only in the County of Henry Judicial Courts.

27. Contractor as Independent Contractor
   In conducting its business hereunder, Contractor acts as an independent contractor and not as an employee or agent of County. The selection, retention, assignment, direction and payment of Contractor’s employees shall be the sole responsibility of Contractor.

28. Assignment
   The Agreement, in whole or any part hereof, created by the award to the successful contractor shall not be sold, not be assigned or transferred by Contractor by process or operation of law or in any other manner whatsoever, including intra-corporate transfers or reorganizations between or among a subsidiary of Contractor, or with a business entity which is merged or consolidated with Contractor or which purchases a majority or controlling interest in the ownership or assets of Contractor without the prior written consent of Henry County.

29. Performance of Contract
   a. Henry County reserves the right to enforce the Contractor’s performance of this Agreement in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default or resulting contract award. It will be understood that time is of the essence in the Bidder’s performance.
   b. The successful Contractor shall execute the entire work described in the Contract Documents, except to the extent specifically indicated in the Contract documents to be the responsibility of others.
   c. The Contractor accepts the relationship of trust and confidence established by the award of this bid solicitation. The Contractor covenants with the County to utilize the Contractor’s best skill, efforts and judgment in furthering the interest of the County; to furnish efficient business administration and supervision; to make best efforts to furnish at all times an adequate supply of workers and materials; and to perform the work in the best way and most expeditious and economical manner consistent with the interest of the County,
   d. All purchases for goods or services are subject to the availability of funds for this particular purpose.
30. Default and Termination
   a. Termination by Contractor
      The agreement resulting from this bid shall be subject to termination by Contractor in the event of any one or more of the following events: The default by County in the performance of any of the terms, covenants or conditions of this Agreement, and the failure of County to remedy, or undertake to remedy such default, for a period of thirty (30) days after receipt of notice from Contractor to remedy the same.
   b. Termination by County
      The agreement resulting from this bid shall be subject to termination by the County at any time in the opinion of the County; the contractor fails to carry out the contract provisions of any one or more of the following events:
      (1) The default by Contractor in the performance of any of the terms, covenants or conditions of the Agreement, and the failure of Contractor to remedy, or undertake to remedy with sufficient forces and to the County's reasonable satisfaction, the County shall provide the vendor with notice of any conditions which violate or endanger the performance of the Agreement. If after such notice the Contractor fails to remedy such conditions within thirty (30) days to the satisfaction of the County, the County may exercise their option in writing to terminate the Agreement without further notice to the Contractor and order the Contractor to stop work immediately and vacate the premises, to cancel ordered products and/or services with no expense to the County.
      (2) Contractor files a voluntary petition in bankruptcy, including a reorganization plan, makes a general or other assignment for the benefit of creditors, is adjudicated as bankrupt or if a receiver is appointed for the benefit of creditors, is adjudicated as bankrupt or if a receiver is appointed for the property or affairs of Contractor and such receivership is not vacated within thirty (30) days after the appointment of such receiver.
      (3) Contractors’ failure to conduct services according to the approved bid specifications.
      (4) Contractors’ failure to keep, perform, or observe any other term or condition of this Agreement.
      (5) Contractor’s performance of the contract is unreasonably delayed.
      (6) Should the successful Bidder fail to provide the commodities or services when ordered, and in accordance with the General Terms and Conditions, specifications and any other requirements contained herein are not met, the County reserves the right to purchase commodities or services covered by this contract elsewhere if available from an alternate source.
      (7) The Contractor agrees by its bid submission that the County’s decision is final and valid.
   c. Force Majeure
      Neither party shall be held to be in breach of the Agreement resulting from this bid, because of any failure to perform any of its obligations hereunder if said failure is due to any act of God, fire, flood, accident, strike, riot, insurrection, war, or any other cause over which that party has no control. Such party shall give notice and full particulars of such Force Majeure in writing to the other party within a reasonable time after occurrence of the event and the obligation of the party giving such notice shall endeavor to remove or overcome such inability with all reasonable dispatch.
   d. Waiver
      The waiver of any breach, violation or default in or with respect to the performance or observance of the covenants and conditions contained herein shall not be taken to constitute a waiver any subsequent breach, violation or default in or with respect to the same or any other covenant or condition hereof.

31. Invoices
   Invoices and/or statements should not be faxed but originals must be mailed directly to:
The following information must appear on all invoices submitted:

- Name and address of successful Bidder;
- Detailed breakdown of all charges for the services or products delivered stating any applicable period of time;
- Henry County's Purchase Order Number and Bid Package number;
- Invoices shall be based upon actual services rendered, actual work performance and/or products delivered.

32. **Payment**

Payment shall be tendered to the successful Bidder upon acceptance and approval by the County for satisfactory compliance with the general terms, conditions and specifications of the bid; by completed services; verification of delivery of products; assurance that the product/service performs as specified and warranted; and receipt of a valid invoice.
SECTION II - SPECIFICATIONS

A. SCOPE, PURPOSE, AND CLASSIFICATIONS

1. **Scope:** The specification covers the remounting and refurbishment of two (2) commercially produced, surface medical care vehicles, hereinafter referred to as an ambulance or vehicle. A vehicle in compliance with these specifications shall be defined as a standard ambulance and shall be in accordance with the Ambulance Design Criteria of the National Highway Traffic Administration, U.S. Department of Transportation, Washington DC. The quote specifications are based on the Federal Ambulance Specification KKK-A-1822F or latest revision.

2. **Purpose:** The purpose of this document is to provide minimum specifications and test parameters for the remounting and refurbishment of an emergency medical care vehicle that meets the needs and desires of this agency. It establishes essential criteria for the design, performance, equipment and appearance of the vehicle. The object is to provide a vehicle that is in accordance with nationally recognized guidelines. It is the intent to return the unit to a new or like new condition per these specifications.

3. **Classifications:** These specifications call for the following type of vehicle. It is in accordance with current National Ambulance Building Best Practices:
   - Type 1 – Cab/ Chassis with module ambulance body.
   - Class 2 – Two rear wheel driven (4x2)
   - Configuration A (ALS) – Elevation cot and squad bench (3.1.5.1)

4. **General:** These engineer, design; construction and deliver type specifications and it is, not the intention of this agency to, write out vendors or similar or equal equipment of the types specified. It should be noted, however, that these specifications are written around specific needs of this agency. With the intent to standardize certain components, therefore, in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will only be accepted providing the Vendor provides documentation in the quote that the particular brand offered meets or exceeds the quality of the actual brand called for in these Specifications.

5. **Material:** The emergency medical care vehicle, chassis, ambulance body, equipment, devices, medical accessories and electronic equipment to be delivered under this contract shall be standard commercial products, which meet or exceeds the requirements of these specifications. The ambulance shall comply with all Federal Motor Vehicle Safety Standards (FMVSS), the Federal regulations applicable or specified for the year of manufacture. The chassis, components and optional items shall be as represented in the manufacturer’s current technical data. Materials used in the construction shall be new and not less than the quality conforming to current engineering and manufacturing practices. Materials shall be free of defects and suitable for service intended.

6. **Manufacturing Ability:** It is intent of these specifications that the remounter of these vehicles has the ability to remount and refurbish a complete ambulance within their factory facility, except for the chassis. The ambulance remounter must demonstrate significant experience in the remounting and refurbishment of modular ambulance bodies and shall have remounted a minimum of 20 units in the past three years.

7. **Reference:** As evidence of remounter’s ability to perform, the contractor shall submit a list of ten (10) customers with similar type remounts. The references shall also include name of service, address, contact and phone number. NO EXCEPTIONS.

8. **Price, Payment and Delivery:** Full payment will be made as each unit is received, inspected and found to comply with procurement specifications, free of damage and properly invoiced. Henry County
personnel will pick up the vehicle(s) from the vendor’s manufacturing facilities and transport back to Henry County, Georgia.

9. **Warranty:** The successful vendor shall provide remounter’s warranty coverage for the ambulance conversion, which coverage shall be the remounter’s standard warranty package. It will be the bidder’s responsibility to provide a warranty package that will be acceptable to this agency. This agency has an established minimum warranty package and it will be left up to the discretion of the purchasing agency to accept or reject this bid with respect to the remounters offerings of warranty.

   a. A Limited Warranty provided on the ambulance remount conversion. The remounter shall warranty to the original retail purchaser that, for a period of five (5) years, the ambulance remount shall be free of substantial defects in remount materials and remount workmanship, use and service. There must be a copy of the Warranty statement included with the quote documents.

   b. There shall be a six (6) – year / unlimited mileage warranty on the ambulance remount’s electrical wiring system effective starting the date this agency accepts delivery of the completed vehicle. It is the intent of this requirement that items not manufactured or installed by the ambulance remounter be excluded. There must be a copy of the Warranty statement included as part of the quote document. NO EXCEPTIONS.

   c. There shall be a 10 year warranty on the modular body structure. There shall be a copy of the warranty statement included with the bid documents.

   d. There shall be a 4 year unlimited mileage paint warranty covering the ambulance conversion and any painting done to the chassis. There must be a copy of the Warranty statement included with the quote.

   e. Warranty of the chassis portion of the completed ambulance shall be the responsibility of the chassis manufacturer. The terms of such warranty are set forth in the Warranty literature included in the owner’s manual. The successful manufacturer’s sole responsibility with regards to the chassis shall be to provide reasonable assistance to the purchaser in obtaining warranty from the chassis manufacturer or its authorized service center.

10. **Delivery:** It is the intent of Henry County to take delivery of these units as soon as possible. The vendor shall submit a delivery schedule with their proposal outlining delivery options. The delivery schedules that are submitted by the vendor and agreed upon by the agency shall automatically become binding upon signing of the Contract by the successful Vendor. In addition, there shall be three (3) inspection trips with three (3) Henry County personnel each trip to the successfully bidders facility:

   - One (1) Pre-Construction Conference. A prebuild conference shall be scheduled between Henry County Fire Department personnel and the manufacturer within fifteen (15) days after awarding of the contract. This will be completed at manufacturing facility.
   - One (1) Mid Point Inspection
   - One (1) Final Inspection/Acceptance

**NOTE:** If vendor’s facility is located further than 200 miles from McDonough, GA, vendor shall provide travel to and from said facility via commercial air travel. In addition, all expenses, including lodging and meals shall be provided and paid for by the successful bidder.

11. **Service and Warranty Repair Center:** Successful vendor must have an authorized and certified comprehensive ambulance service and repair facility within 75 miles of the Henry County Fire Department Headquarters (McDonough, Georgia) to facilitate warranty repair as needed. Vendor must have authorized factory trained service specialists and maintain necessary inventory levels to effect prompt repair. **Bidders must list their service facility and parts department profile to the purchaser.**
12. **Original Vehicle Pick-Up:** It is the responsibility of the remount to transport the vehicles from Henry County to their facility for remounting. All cost associated with this shall be the responsibility of the remount. *Henry County will retain ownership of both existing chassis and all parts, lights and equipment not used in the remounting process.*

B. **TECHNICAL REQUIREMENTS - CHASSIS**
Minimum technical specifications for the removable of this agency’s Type I Ambulance Module and subsequent remount to a 2015 Dodge Ram 4500 4x2 DRW cab chassis. Vehicle must comply with Federal and State laws and regulations and all safety regulations as applicable on date of delivery concerning automotive equipment and conditions and will be complete with standard equipment and all extra equipment as specified.

1. **Manufacturer and Model Year:** The chassis requirements for these specifications will be a 2016 or newer model.

2. **Model Type:** The model type required is a Dodge Ram 4500 HD Chassis, 4x2 Regular 84” cab to axle.

3. **Trim Level:** Trim level shall be Preferred Equipment Package, or equal.

4. **Ambulance Prep Package:** The chassis shall be equipped with the ambulance builder’s pre-package, light and convenience group and handling package, or equal.

5. **GVWR:** The gross vehicle weight rating shall be 16,500 lb. minimum.

6. **Axles and Suspension:** The chassis provided shall be 84” cab to axle, heavy-duty front and rear springs with front stabilizer bar. Shock absorbers shall be heavy-duty. Rear axle is limited slip wide track with a ratio of 4.44. Rear wheels to be dual.

7. **Electrical:** The vehicle shall be supplied with dual 12-volt batteries. They shall be standard OEM Heavy Duty Batteries with total capacity of 1450 CCA.

8. **Electrical Generating System:** The ambulance shall be equipped with an OEM 220 Amp alternator.

9. **Engine:** Engine size shall be 6.7L Cummins Turbo-charged Diesel V-8 engine with heavy-duty engine oil cooler, or equal.

10. **Engine Block Heater:** The chassis shall have an OEM block heater. This heater shall be wired to the 110 volt shoreline input on the module body. There shall be a new Kussmaul shoreline inlet installed. Said shoreline inlet shall be **YELLOW** in color with green charging indicator light.

11. **Engine High-Idle Speed Control, Automatic:** The vehicle shall be equipped with an OEM Auxiliary Power Train Control (APC) Module. It shall be preprogrammed Charge Protection mode; the engine idle will be electronically adjusted (up or down) to maintain electrical system voltage. The device shall operate only when the transmission is in “Park”, and the parking brake has been engaged. The device shall disengage when the operator depresses the service brake pedal, the transmission is placed in gear, or parking brake is disengaged and automatically re-engages when the service brake is released, when the transmission is placed in park, and the parking brake is re-engaged. Maximum charge rate is achieved at 1747 RPM.

12. **Fuel Tank:** The vehicle shall be equipped with a single fuel tank, having a capacity of at least (50 gallons).
13. **Tire & Rims:** The vehicle shall be equipped with 225/70R19.5G Radial black sidewall tires. The OEM manufacturer’s standard steel vented rims will be provided. The four (4) exposed wheels shall be covered with Phoenix Chrome Stainless wheel covers with valve extenders, or equal. There will be mud flaps for the rear tires.

14. **Transmission:** The vehicle to be supplied with a 6-speed automatic Aisin AS68RC (DMK) with overdrive and heavy-duty transmission oil cooler.

15. **Air Condition and Heater:** The vehicle shall be equipped with factory air conditioning with heavy-duty cooling package and heavy-duty radiator. The heater shall be the manufacturer’s standard with cut-off valves accessible. The system shall include climate control with vacuum operation valves.

16. **Auxiliary Heater/AC Connector Package:** The chassis shall be equipped with the Auxiliary Heater/AC connector package.

17. **Glass:** The chassis shall be equipped with the chassis manufacturer’s standard tinted glass supplied as part of their Air Conditioning Cooling Package. The glass provided shall meet all the requirements of KKK-A-1822F and those of the current Federal Motor Vehicle Safety Standards.

18. **Horns:** The OEM manufacturer’s dual electric horns shall be provided.

19. **Mirrors:** The vehicle’s exterior mirrors shall be Power Black Manual Fold Trailer Tow Mirrors.

20. **Radio:** The chassis manufacturer’s standard AM/FM stereo, clock, seek-scan, in-dash mounted single CD, MPE Decoder, 2-speakers, fixed antenna shall be provided.

21. **Seats:** The Chassis shall be equipped with dual captain’s chairs with lap and shoulder belts. Captain seats shall be covered with vinyl material. **NO CLOTH SEATS!!!**

22. **Speed Control and Steering Wheel:** Cruise speed control and tilt steering to be supplied.

23. **Deluxe Package:** Chassis shall include power door locks, power windows, interval select windshield wipers and chrome front bumper.

24. **Running Boards:** Install (2) two new flared 125” polished aluminum running boards.

25. **Driver, Passenger Air Bags and Restraint Pre-Tensioning Devices**
The chassis shall be equipped with Air Bag restraint systems for both the driver and passenger in the cab. Accompanying these air-bag systems shall be the chassis manufacturer’s restraint pre-tensioning devices, bar-coded to the chassis VIN. Due care shall be given to the protection of these systems during manufacture and assurance provided that the correct devices are re-installed in the chassis.

26. **Instrument Console** In the vehicle’s cab there shall be provided a new control console. It shall be constructed to allow easy access to the specified gauges, controls and switches as required by these specifications. This console shall be floor-mounted. It shall not interfere with the operation of dash mounted controls, nor will it be installed above the level of the dash. The maximum console size shall be approximately 10” x 12” dimensions. The console shall be connected to the master printed circuit board by a single cable with quick-disconnect, computer-type plug-in connections. There shall be no electrical component for this console mounted in the vehicle dash. There will be a map light mounted to the console on the passenger’s side. The console shall include mounting provisions for a Panasonic laptop CF52 to be stored in the closed position while charging. The console shall also be fitted with the 12 volt charger(to be provided by HCFD) mounted inside of the console with the adaptor plug running.
outside to the computer storage location.

27. **Rear Ride Suspension:** The chassis shall be equipped with LIQUID SPRINGS RIDE SUSPENSION SYSTEM, PART # DS120R-A. Lowering activation shall be from the street side left rear door switch or from inside front cab console. This feature will allow the ambulance to raise to full road height within sixty (60) seconds or less.

C. **REMOVAL AND TRANSFER OF MODULAR AMBULANCE BODY**

**Standard Remount Conversion Description:**
A modular ambulance remount involves the removal of an ambulance modular body and re-mounting it on a similar chassis. There are a number of steps taken to restore the vehicle to its original level of mechanical operation and safety.

**Step #1 - Pre-Remount Inspection:**
Before the inspection, the customer will need to remove all carry-on equipment from the module and make sure all needles and bio-waste is removed from the vehicle. The re-mount technicians will inspect the vehicle to make sure all systems are operational and make a list of any deficiencies found. This list will be compared with the work order and discussed with the customer prior to re-mounting the ambulance. All items working normally before the remount will be expected to operate afterwards. If the re-mount is changing chassis manufacture or style of vehicle then the consequences of the change will be discussed. If the ambulance had been in an accident then inspection will continue into the Dismounting step to determine the extent of damage.

**Step #2 - Dismounting**
The ambulance body shall be carefully removed from the old chassis and inspected for any corrosion, cracks or defects. All electrical systems, air conditioning and heater hoses shall be disconnected. All usable wiring harnesses under the hood and into the cab shall be removed and inspected. Fixtures such as siren speakers, grille and intersection lights, wig-wag systems, etc. shall be removed.

**Step #3 - Mounting Body onto the New Chassis**
The new chassis shall be prepared to receive the ambulance body including new heat shields and extending exhaust system so it extends out past the edge of the body. All new hardware, including new outriggers, shall be included and used to mount the ambulance body, including new OEM rubber packs and Grade 8 bolts. New seals for connecting the body to the chassis, either a neoprene rubber bellows for Type I units. The rear step shall be attached to the frame in a similar manner as it was attached to the old frame. Fuel hoses shall be all new and installed to avoid sharp edges and sink traps. All heater and air conditioning hoses shall be replaced with new hoses. Air conditioning systems shall be evacuated of cooling agent in an environmentally safe manner.

D. **NEW CHASSIS PREPARATION**

1. **Springs:** As necessary, level each side modular body to insure proper handling and Performance. Special attention to left side. Heavy-duty rear springs preferred.

2. **Exhaust Modification:** Extend tailpipe to match module width.

3. **Fuel Tank:** Modify gas tank filler necks to fit module – Install new fuel filler hoses and copper plumbing.
E. EXTERIOR BODY TRIM

1. **Fuel Fill:** Provide and install one (1) new Cast Products fuel fill plate.

2. **Diamond Plate:** Install all new exterior new diamond plate on module body. Install as follows:
   - 1 new rear kick plate
   - 4 corner guards
   - 2 splashguards, over wheel well.
   - All new rub rails. “C” Channel preferred with Reflective Red/White Striping.

3. **Rear Step:** Replace rear step assembly. Replace bumper tips, grip strut step and hinge. Attach new bumper frame securely to chassis frame using 3 bolts minimum each side. Rear grip strut steps shall be metal in color, not painted. In addition, add two (2) Rubber dock bumpers to bumper tips.

4. **Fenderettes:** Remove old Fenderettes prior to paint. Install new Chrome Fenderettes after paint work has been performed.

F. MODULE EXTERIOR PAINT FINISH AND LETTERING

1. **Preparation:** Prior to any paint and body work, remove all hardware, hinges, handles and emergency lighting. Paint shall be warranted for (4) Years / Unlimited Miles. All doors must be removed for body and painted behind hinges. New paint shall RED and match Henry County’s current fleet. NO EXCEPTIONS.

2. **Surface Refinished:** Complete and total mechanical or chemical removal of all paint, oils and contaminants, and all lettering from module surface. NO EXCEPTIONS.

3. **Electrolysis Inspection:** Module will be inspected 100% for evidence of electrolysis. Such areas will be specially treated to prevent any further damage and remove visible damage. NO EXCEPTIONS.

4. **Damage Repair:** All minor body damage will be repaired in an industry standard professional manner to like new condition. NO EXCEPTIONS.

5. **Paint Stripe Package:** Shall match Current Fleet and the entire box shall be prepped and painted, including the top.

6. **Star of Life / Ambulance Decals:** Bidder is to provide and install to match current fleet including large Star of Life decal on roof.

7. **Lettering:** Lettering shall be provided and installed per HCFD’s Current Fleet.

8. **Reflectors:** Install “CHEVRON” type reflection to rear of module per attached image. This will include, interior of exterior compartment doors, entry doors. Color shall be Red / Lime 3M Diamond Grade to match current fleet.

9. **Pin Striping and Striping:** Shall match Henry County’s current fleet.

10. **Exterior Compartments:** Paint interior of exterior compartments with gray scorpion coating.
G. ELECTRICAL SYSTEM

1. **Switch Panel:** Provide and install a new front switch panel, panel shall be steel and powder coated the same as the rear grip strut. New switches shall be installed, as well as analog ammeter, voltmeter and hour meter. Provide and install rear switch panel and new switches.

2. **Rear Power Panel:** Check and Replace electrical system as needed. Replace all current breaker, relays and solenoids as needed. Check for 100% complete operation.

3. **Wiring Installation:** All new power wiring provided shall be copper and conform to all the SAE J11292 requirements and shall have GLX or SXL high temperature thermoplastic or better insulation rated to 125 degrees centigrade and conforming to SAE J1127 and J1128. New ground straps shall be installed.

4. **Wiring Labeling:** All wiring shall be permanently color-coded and labeled for easy troubleshooting.

5. **Wiring Loom:** The engine wiring shall be routed in conduit or high temperature looms with a rating of 300 degrees Fahrenheit. All added wiring shall be in protective loom, located in accessible, enclosed and protected locations, and kept at least six (6) inches away from the exhaust system components. Wiring and components shall not terminate in the oxygen storage compartment except for the compartment light and door switch plunger. Wiring necessarily passing through an oxygen compartment shall be routed in metal conduit.

All conduit, looms and wiring shall be secured to the body or frame with insulated metal straps in order to prevent sagging and movement which results in chafing, pinching, snagging, or any other damage.

6. **Cab Wiring:** Install new power distribution harness and battery cables. All wiring shall be warranty by the remounter.

7. **Tail Lights:** Install new 600 Series LED brake/tail, turn, reverse. (Replace all fixtures entirely). Add new 600 Series Bezels to these lights.

8. **Rear/Side Warning Lights:** Install (7) Whelen 900 Series LED warning lights to the rear of the vehicle as noted in diagram. 4 red in color and 3 amber in color, mid-level lights should be visible through rear door windows when doors are held in open position. Lights should be mounted with chrome bevels. Color and light pattern is as follows:

   RLED(1)  LOAD LED  AMBER(2)  LOAD LED  RLED(1)
   AMBER(1)                      RLED(2)
   RLED(2)                       AMBER(1)

9. **Front Warning Lights:** Install seven (7) WHELENE 900 series LED warning lights across the front of the module. Lights shall be staggered when mounted. Flash and color pattern will be:

   RLED(1)  RLED(2)  RLED(2)  RLED(1)
   CLED(2)  CLED(1)  CLED(2)

Clear LED lights will be wired to turn off when vehicle is placed in park. There shall also be an override cut-off switch located on the console to turn off the clear LED’s while driving.

10. **Intersection Lights:** Provide and install Whelen 700 Series, Super LED intersection lights with chrome flanges. These lights shall have split Red/Clear Lens. The same style lights shall be mounted above each rear wheel well.
11. **Grille Lights:** Provide and install two (2) new Whelen 700 Series, Super LED grille lights on polished bezels, or equal. Lights shall have red lens.

12. **Siren:** The sirens shall be removed from the old unit and reinstalled in the new one. This includes both the electronic siren and the Federal Q2B.

13. **Speakers:** Install (2) from original unit two new 100 watt, thru bumper speakers assemblies for electronic siren and one (1) 200 watt speaker for Q2B siren.

14. **Wig Wag Headlights:** In place of wigwag lights corner white LED lights should be used in headlights.

15. **Scene Lights:** Replace side scene lights and rear load lights with new LED lights. Lights shall match current fleet.

16. **ICC and Marker Lights:** Install all New LED Lights.

17. **Door Switches:** Replace all door switches with new door switches to meet or exceed existing switches.

18. **Interior Module Lighting:** Current interior patient compartment LED lights can be used in remount unit.

19. **Back-up Alarm:** Install new back-up alarm with minimum 97dB.

20. **Inverter/Battery Charger:** Install new Triplight Inverter in interior electrical cabinet. Install new Kussmaul auto eject model # 091-185-010 shall be installed.

21. **Patient Compartment “Checkout Lights”:** Two (2) “patient compartment checkout lights” shall be designated and tied into the checkout timer switch. Switch shall be wired directly to the (battery side load disconnect switch) and located near side patient compartment door.

   NOTE: Use of the checkout lights minimizes battery cycling, precludes the necessity for turning batteries, and use of higher power compartment lighting.

22. **Dry Erase Board:** A new white dry erase board shall be mounted on interior wall over bench in patient compartment. The board shall cover 75% of the wall surface.

**H. EXTERIOR COMPARTMENTS**

1. **Weather-Stripping:** Replace all exterior doors weather-stripping with new original or equivalent seal. This includes all Entry Doors.

2. **Compartment Door:** Compartment doors are to be closely inspected for condition and repaired as necessary.

   1. Checked and trued for alignment and closure and sealing
   2. All hold opens shall be replaced with new ones.
   3. Replace all door latches and locks with Eberhard Handle Part # EMC1-21100-0-201K, **NO EXCEPTION**
   4. All paddle latches with locks and insure 100% operation. This includes all entry doors.
   5. Replace all compartment door tread plate with new.
6. All patient entry door windows removed prior to painting.
7. All damage windows replaced with like OEM windows from OEM manufacturer.
8. All door switches shall be replace with new ones, same model as old.

3. **Compartment Floor Treatment:** Compartment floors are diamond plate, inspect and replace if necessary

4. **Drip Rail (exterior):** All exterior Drip Rails shall be replaced with new.

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**I. PATIENT COMPARTMENT CABINETRY AND FIXTURE**

1. **Sub-Floor:** Sub-floor shall be inspected and replace as needed.

2. **Flooring:** If flooring is needed; the Sub-Floor shall be sanded to remove all imperfections before installation of new floor. Color matched vinyl flooring shall be installed and covered up sidewall 4” for ease of cleaning. Floor shall be color coordinated to the interior color scheme. Floor covering shall be Lonseal (Lonplate II) 424TX Gunmetal.

3. **Threshold:** If needed, replace side and rear thresholds with satin finish stainless steel threshold, which are sealed for sanitation.

4. **Upholstery:** All upholstery in module shall be replaced with seamless 36-ounce vinyl. Attendant seat located at the head of the stretcher shall be replaced with NEW EVS 1850 Captains Chair with built in Child Restraint system.

5. **Seat Belts:** All seat belts shall be replaced.

6. **Cabinetry:** Cabinets will be checked for sharp edges, defective areas, and professionally repaired, including the following items.
   
    a. Manually check cabinet mounting bolts to insure stability and strength.
    b. Check all shelves for security and make rattle proof and replace all shelf tracks.
    c. Replace all seatbelts.
    d. Replace all trim with new.
    e. Replace all screws with new.
    f. Provide high quality clean up and sanitation to all cabinetry, compartments, headliner, etc.
    g. Replace all Plexiglass and tracks with new.
    h. Note: All Formica is to be inspected, any damage shall be professionally repaired.
    i. Counter tops shall be replaced with Solid Surface type. NO ABS or Formica Covered.

7. **Bulkhead:** Bulkhead separating front/rear compartment shall be inspected for damage or wood rot replaced if any.

8. **Squad Bench:** Replace all hold opens with new, same as existing. All upholstery shall be replaced with new.

9. **ALS Cabinets:** The ALS cabinet shall be cleaned and any defects fixed and replace as needed. A/C and 12 volt power outlets shall be installed and wired to inverter. The slide door will be replaced with a double door with plexiglass window in each and doors secured with a 3 digit combination lock. (Units without the current door will have a new door installed with a 3 digit combination lock.) There should be provisions for retention of 2 “D” cylinder oxygen tanks with built in regulators to be safely stored in
separate cylindrical openings at the base of the ALS cabinet. Measurements of cylinders will be provided by HCFD as this is a specialty item.

10. **Clock:** There shall be a new clock installed over the rear doors inside the patient module.

11. **FM Radio Speakers:** There shall be two new radio speakers installed over the rear doors inside the patient module. These shall be wired to the front FM radio with volume control for rear speakers located on action bench.

12. **Safety Restraint Net:** Replace the safety netting at front of the squad bench

J. **HEATING AND AIR CONDITIONING**

1. **Heat/Cool Unit:** Install new Heat/Cool, unit with wall-mounted thermostat, or equal. System shall be complete with all-new hoses and fittings and shall accommodate the use of R-134A not R12 Freon. A new Thermostat shall also be installed.

2. **Auxiliary Heat/Air Conditioning**
   A Hose Line auxiliary skirt mounted air conditioning condenser with dual 12V fans shall be installed under the ambulance body, near the side entry, and connected to the ambulance AC system. The system shall be designed to work with the Dodge Ram 4500 cab/chassis.

3. **Heat/Cool Testing:** System shall be extensively tested for peak performance and readings shall be provided to customer.

4. **Power Vent:** Shall be tested and repaired or replaced to meet original equipment performance.

K. **OXYGEN AND VACUUM SYSTEMS**

1. **Oxygen System:** Perform 4-hour nitrogen leak test. Repair any leaks noted and re-test and tag system with certification.

2. **M-Cylinder Holder:** Shall be inspected and replaced if necessary.

3. **Suction System:** Test Vacuum lines and outlets for proper operation, repair or replace as necessary.

L. **RADIO COMMUNICATIONS**

   **Two Way Radio:** It is the remounter’s responsibility to install two way radio provide to the by Henry County Fire Department.

M. **ADDITIONAL REQUIREMENTS**

Due to specific requirements for Henry County Fire, the following items shall also be included in the bid price for each vehicle:

1. Standard floor mats will be installed in the cab and must match the color scheme of the interior.
2. 2 each STREAMLIGHT ORANGE HAND HELD LIGHT BOXES SL-40XF (with mounting hardware) to be mounted by MANUFACTURER. These lights will be mounted in compartment #2 on the adjustable shelf provided. These lights will be wired hot at all times.

3. Drop in sharps container at the end of the squad bench with access from the step well. Must be designed to hold a sharps container provided by Henry Co Fire Dept.

4. Built in (3) glove box holder will be built in as noted in diagrams.

5. (1) Trash can mounted in curb side door step well.

6. There will be one (1) 10lb ABC fire extinguishers mounted in compartment 2.

7. Two SCBA brackets for SCOTT 4.5 one each mounted in compartment 3 and one in compartment 6. These brackets will be mounted in the corner of the interior and front wall of the compartment. May use existing brackets if in acceptable condition.

8. There should be provisions for retention of 2 “D” cylinder oxygen tanks with built in regulators to be safely stored in separate cylindrical openings at the base of the ALS cabinet. Measurements of cylinders will be provided by HCFD as this is a specialty item.

9. Install one (1) 6 Million Candlepower LED Spotlight in the cab. Light should be hardwired and black in color and have spring load trigger switch.
**Henry County**  
**Board of Commissioners**  
**Standard Contract Form**

<table>
<thead>
<tr>
<th>Solicitation Title</th>
<th>Solicitation Number</th>
<th>Contract Number</th>
</tr>
</thead>
</table>

1. This Contract is entered into between the Henry County Board of Commissioners and the Contractor named below:

**Henry County Board of Commissioners**  
(hereafter called County)

**Contractor’s Name**  
(hereafter called Contractor)

2. **Contract to Begin:**  
**Date of Completion:**  
**Renewals:**

3. **Lump Sum Amount of this Contract (if applicable):**  
**Fee Represented as a Percentage Of Designated Cost (if applicable):**  
**Revenue Represented as a Percentage of a Designated Lump Sum or Income Stream (if applicable):**  
**Annual Contract Price Agreement (if applicable):**

4. The parties agree to comply with the terms and conditions of the following documents which are by this reference made a part of the Contract:

- 1. All Terms, Conditions and Statements of Work included in Solicitation and Addendum (referenced above)
- 2. Bid or Proposal Submitted by Contractor along with Contractor’s Final Response
- 3. Fee/Cost Submitted by Contractor
- 4. All Other Documentation Required in Solicitation

**IN WITNESS WHEREOF,** this Contract has been executed by the parties hereto.

5. **Contractor**

**Contractor’s Name (If other than an individual, state whether a corporation, partnership, etc.):**

**Federal Identification No.:**

By *(Authorized Signature)*

**Date Signed**

**Printed Name and Title of Person Signing**

**Address**

**Telephone Number**

**E-mail Address**

6. **Henry County Board of Commissioners**

**Chairman or Designee**

By *(Authorized Signature)*

**Date Signed**

**Printed Name and Title of Person Signing**

**Tommy N. Smith, Chairman**

**Address**

140 Henry Parkway,  
McDonough, Georgia 30253
BID AUTHORIZATION AFFIDAVIT

STATE OF GEORGIA
COUNTY OF HENRY

BEFORE ME, the undersigned authority a Notary Public in and for the State of ________________, on this day personally appeared ____________________________, who, after having first been duly sworn, upon oath did depose and say; that the forgoing bid submitted by ____________________________ hereafter called "Bidder" is duly authorized agent of said company and that the person signing said bid has been duly authorized to execute the same. Bidder affirms that they are duly authorized to execute this Agreement, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

The undersigned certifies that the bid prices contained in this bid have been carefully checked and are submitted as correct and final and if bid is accepted, agrees to furnish the articles and/or services listed and offered in this document at the prices and terms stated, subject to the conditions and specifications of this Request for Bid.

Bidder Information:

(Company) ____________________________ (Signature) ____________________________

(Address) ____________________________ (Printed Name) ____________________________

(City, State, Zip) ____________________________ (Title) ____________________________

SWORN TO AND SUBSCRIBED BEFORE ME THIS ______ day of ________________________ 20 ___.

_____________________________________________________________________

Notary Public in and for the State of ________________

(Seal)

(Failure to sign this section shall disqualify your response)
NON-CONFLICT OF INTEREST

By submitting an offer in response to this solicitation, the Firm represents that in the preparation and submission of this proposal, said Firm did not either directly or indirectly, enter into any combination or arrangement with any person, Proposer, Corporation or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section I or Section 59.1-9.1 through 59.1-9.17 or Sections 59.1 – 68.6 through 59.68.8). Collusion and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

(Officer of Firm) certifies that to the best of our knowledge, no circumstances exist which shall cause a conflict of interest in performing services for Henry County, and that no company or person other than bona fide employees working solely for our firm has been employed or retained to solicit or secure an agreement resulting from this request for proposal.

Signature: ____________________________________________

Type Name: _________________________________________________

Title: ______________________________________________________

Firm Address: _______________________________________________
BIDDER’S QUALIFICATION SHEET
Page 1 of 2

COMPANY NAME:______________________________

NAME______________________________________ TITLE_____________________

ADDRESS____________________________________ CITY________ ST_ ZIP_____

PHONE__________ FAX__________ E-MAIL___________________

1. Number of years experience Bidder has provided products/services as per specifications. ___
2. Name and address of government agencies/companies in the past five (5) years that you have provided products/services as per specifications. Indicate date/year of contracts and person to contact for reference. Bidder must complete all information below.
3. Number of employees specifically hired by Bidder to provide product(s) and/or services as specified in this document. Supervisory________________ Laborers________________ Other___________
4. Please list four (4) references of current customers who can verify the quality of service your firm provides. The County prefers customers of similar size and scope of work to this bid.

REFERENCE: ONE

Government/Company Name__________________________________________________________

Address__________________________________________________

Contact Person and Title_____________________________________

Phone________________________ Fax__________________________

Contract Period__________________ Scope of Work________________

REFERENCE: TWO

Government/Company Name__________________________________________________________

Address__________________________________________________

Contact Person and Title_____________________________________

Phone________________________ Fax__________________________

Contract Period__________________ Scope of Work________________
REFERENCES THREE

Government/Company Name ____________________________________________

Address ____________________________________________________________

Contact Person and Title _____________________________________________

Phone ______________________________   Fax ____________________________

Contract Period _________________ Scope of Work _________________________

REFERENCES FOUR

Government/Company Name ____________________________________________

Address ____________________________________________________________

Contact Person and Title _____________________________________________

Phone ______________________________   Fax ____________________________

Contract Period _________________ Scope of Work _________________________

Information of Person who prepared this form:

Printed Name ________________________________________________________

Title _______________________________________________________________

Signature ____________________________________________________________

Date _________________________________________________________________
GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT
AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the Henry County Board of Commissioners has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization/ E-Verify User Identification Number

________________________________________
Date of Authorization

________________________________________
Name of Contractor

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on ____________, _____, 20____ in __________________ (city), _______ (state).

________________________________________
Signature of Authorized Officer or Agent

________________________________________
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF ______________, 20____.

________________________________________________________________________
NOTARY PUBLIC

My Commission Expires:

________________________________________________________________________
SAVE AFFIDAVIT

REQUIRED FOR LOCAL GOVERNMENT THAT MUST BE EXECUTED BY ANYONE ENTERING INTO A CONTRACT WITH A LOCAL GOVERNMENT

STATE OF GEORGIA
HENRY COUNTY

By executing this affidavit under oath, as an applicant for a Henry County, Georgia contract as referenced in O.C.G.A. § 50-36-1 and the August 1, 2010, “Report of the Attorney General on Public Benefits,” I am stating the following with respect to my ability to enter into a contract with Henry County:

[Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity]

As a representative of:

(Name of the business, corporation, partnership, or other private entity)

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

This ___ day of ______________, 20__.

Signature of Applicant: ______________________________

Printed Name: ______________________________

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
______ DAY OF ______________, 20__

__________________________
Notary Public
My Commission Expires:

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of “alien,” legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below: Alien Registration number for non-citizens: * ______________________
Bid # 17-10
Remounting and Refurbishing of Two (2) Ambulances
Bid Price Sheet

Vendor shall furnish all materials, labor, tools, equipment and services required for the remounting and refurbishing of two (2) ambulances; complete per bid specifications.

<table>
<thead>
<tr>
<th>Description</th>
<th>QTY</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remounting and Refurbishing of an Emergency Medical Vehicle</td>
<td>2</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Delivery Options</td>
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<td></td>
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</tbody>
</table>

Total Bid Amount: _____________________________________________

(Words)

__________________________________________  ____________________________
Company's Name                                  Date

____________________________________________  ____________________________
Authorized Representative's Name                Authorized Representative's Signature
(Print or Type)
CHECKLIST FOR BID DOCUMENTS

Failure to include all required documents will result in proposal being removed for consideration for award.

**DOCUMENTATION DESCRIPTION**

<table>
<thead>
<tr>
<th>Please check</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any Required Documents cited in Bid Specifications</td>
</tr>
<tr>
<td>W-9</td>
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</table>

**Forms:**

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Solicitation Form (Page 1 of this Document)</td>
</tr>
<tr>
<td>Addendum Cover Sheet(s) (If applicable.)</td>
</tr>
<tr>
<td>Bid Authorization Affidavit</td>
</tr>
<tr>
<td>Non-Conflict of Interest</td>
</tr>
<tr>
<td>Bidder’s Qualification Sheet</td>
</tr>
<tr>
<td>Georgia Security &amp; Immigration Compliance Act Affidavit &amp; Agreement</td>
</tr>
<tr>
<td>SAVE Affidavit</td>
</tr>
<tr>
<td>Bid Price Sheet(s)</td>
</tr>
<tr>
<td>Checklist for Bid Documents/Addenda Acknowledgement (this page)</td>
</tr>
</tbody>
</table>

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**ADDENDA ACKNOWLEDGEMENT**

Failure to acknowledge any addenda will result in a non-responsive bid.

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

<table>
<thead>
<tr>
<th>Addendum No.</th>
<th>Dated</th>
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This affirms that all documents are included with the bidder’s bid package.

<table>
<thead>
<tr>
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<table>
<thead>
<tr>
<th>Authorized Representative’s Name (Print or Type)</th>
<th>Authorized Representative’s Signature</th>
</tr>
</thead>
</table>
PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE

This label **MUST** be affixed to the outside of the envelope or package, even if it is a “No RFP” response. Failure to attach the label may result in your bid being opened in error or not routed to the proper location for consideration. No RFP will be accepted after the date and time specified.

---

**SEALED BID ENCLOSED**

Bid # 17-10
Remounting and Refurbishing of Two (2) Ambulances
Due 3:00 PM/August 25, 2016

______________________________
Vendor Name

______________________________
Address

______________________________
City, State, Zip Code

---

**DELIVER TO:** Henry County Purchasing Department
140 Henry Parkway
McDonough, GA. 30253