

**IN THE MAGISTRATE COURT OF HENRY COUNTY
STATE OF GEORGIA**

Plaintiff

Street

City State Zip
VS.

Case No. _____
Phone: _____

Defendant

Street

City State Zip

Phone: _____

STATEMENT OF CLAIM

The above-named Defendant _____ is (are) subject to the jurisdiction of this court.
Defendant is indebted to the Plaintiff in the amount of \$ _____.
The Plaintiff's claim against the Defendant is based upon the following: _____

Wherefore, Plaintiff demands Judgment against the Defendant for the sum of \$ _____ plus costs.

VERIFICATION

GEORGIA, HENRY COUNTY

_____, being first duly sworn on oath, says the foregoing is a just and true statement of the amount owing by Defendant to Plaintiff, exclusive of all setoffs and just grounds of defense.

Sworn to and subscribed before me, _____ Plaintiff (or Agent)

this _____ day of _____, 20 ____

Notary Public or Attesting Official

NOTICE AND SUMMONS

To _____
Defendant

Street (Home Address)

City State Zip
or

Street (Business Address)

City State Zip

You are hereby notified that _____ has made a claim and is requesting against you in the sum of _____ Dollars (\$ _____), as shown by the foregoing statement. The Court will hold a hearing upon this claim at Magistrate Court, Henry County, One Judicial Center, McDonough, GA 30253, at a time to be set after your answer is filed.

You are required to file or present an answer to this claim within 30 days after service of this claim upon you. If you do not answer, Judgment by default will be entered against you. Your answer may be filed in writing or may be given orally to the Judge.

If you have witnesses, books, receipts or other writings bearing on this claim, you should bring them with you at the time of the hearing.

If you wish to have witnesses summoned, see the Court at once for assistance.

If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances to the Court.

You may come with or without an attorney.