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Department of Transportation

**PERMIT TO INSTALL UTILITY SERVICE
ON HENRY COUNTY RIGHT-OF-WAY**

Company Name	Work Commencement Date
Mail Address	Work Completion Date
City	Length of Project
Telephone No.	Depth of Placement or Height of Pole
Emergency No.	Attachment
Curb (choose one)	
Subdivision Name	Are Bores Required?
Job Location (Must Give Road/Street Name and Side, Distance and Direction from Nearest Intersection or Address Range)	
Reason for Work	
Description of Work	

The utility facilities covered hereby shall be installed in accordance with the permit form and plans attached to and made part hereof. Applicant agrees to comply with all general provisions and special provisions shown on the reverse hereof, or attached hereto, during the installation, operation and maintenance of said utility facilities within the public right-of-way. Failure to comply may result in a stop-work order and or request to remove facilities not in compliance. It is agreed by the applicant that Henry County, the Henry County Department of Transportation and any officers or employees thereof shall be saved harmless by the applicant from any liability or responsibility for any accident, loss or damage to persons or property occurring as the proximate results of any of the work undertaken under the terms of this application and that all of said liability is hereby assumed by the applicant.

Permit requested: Date	Signature/ Name
Title	

Pending 48 hours (two business days) notification prior to work commencing, permission is granted for the above described utility encroachment in accordance with the plans and provisions hereof. This permit is to be strictly construed and no work other than that specifically described above is hereby authorized. A copy of this permit must be on job site. The Henry County Department of Transportation must be notified within 24 hours (or by next business day) of job completion.

Permit granted: Date	Signature/ Name
Title	

General Provisions (Revised 6-15-05)

Traffic controls for utility construction and maintenance operations shall conform to the Manual on Uniform Traffic Control Devices for Streets and Highways.

All boring and trenching and related activities will be done according to specifications set forth in the latest Department of Transportation of the State of Georgia's Utility Accommodation and Policy Standards. This manual will be kept on file at Henry County Department of Transportation's office. All bores under public roadways/streets must be at least four foot below top of asphalt or travel lane surface and where ditches are present at least three feet below the bottom of the ditch. All bores under residential driveways and sidewalks shall be a minimum of two feet below top of driveway/sidewalk surface. Bore pits must not be at the edge of pavement. The horizontal distance from the shoulder point to the edge of the bore pit shall not be less than the vertical distance from the shoulder point to the bottom of the bore pit. The bore pit must be backfilled and compacted to 100% of theoretical maximum density. Detailed specifications must be submitted before wet/directional boring will be permitted.

ABSOLUTELY UNDER NO CIRCUMSTANCES except in emergency repair situations that pose a threat to public health and safety are pavement cuts to be made without prior approval of HCDOT. **POTHOLING IN ROADS IS NOT ALLOWED.** All means for determining depth of utilities must be exhausted before HCDOT will a pavement cut. If a cut or cuts are permitted, all asphalt and concrete pavement must be repaired **IMMEDIATELY** to Henry County standards. Cuts are **NEVER** to be filled-in with cold mix asphalt. Mechanical compaction is required on these repairs and compaction tests may be required at any time by the Henry County Utility Coordinator at permittee's expense. Failure to repair damaged right-of-way in a timely manner will result in future permits being held until repairs are made.

Uniform alignment of facilities must be maintained at all times unless variations are authorized by the Henry County Department of Transportation.

Utilities damaged or broken by permittee shall be repaired or replaced to the satisfaction of their owners at permittee's expense. Any trees, shrubbery or landscaping damaged shall be replaced as directed by the Henry County Utility Coordinator. All damaged areas will be restored, grassed and mulched. The size of the disturbed area during installation shall be kept to a minimum. Construction methods are to be in accordance with Henry County Department of Transportation specifications and the Special provisions of the permit. Unsatisfactory restoration work shall be promptly corrected by the Utility. If necessary, unsatisfactory restoration work will be corrected by the Henry County Department of Transportation and the cost billed to the utility company and/or general contractor.

Facilities left lying across road travel lanes will be considered a public safety hazard and will be removed without notification.

All trenches and/or open holes shall be filled, covered or plated and adequately barricaded at the end of each day and whenever work is not in progress.

It is the applicant's responsibility to verify the limits of public right-of-way for location of the utility facilities authorized hereby.

Approval of this document does not constitute approval of design or construction details for the proposed facilities. Applicant is responsible for compliance with all applicable government codes and regulations.

Permittee will abandon or relocate facilities at its expense if required to do so by the Henry County Department of Transportation.

Signature/ Name