Henry County Fire Department
ANNUAL REPORT 2010

"Committed to Community"
Mission Statement

The mission of the Henry County Fire Department is to provide safe, professional service through education, prevention, emergency services, and community relations.

Philosophy of Operations

Values

The Henry County Fire Department recognizes that its primary function is to provide for the safety and well-being of the citizens of Henry County. The most precious and valued resource of the Henry County Fire Department is its members. The Department values the contributions of these members and their families to the organization, the community, and the fire service profession.

Service

The Henry County Fire Department recognizes that the measurement of its actions is determined by the service its members deliver to the community. The department strives to provide the best fire protection and EMS service to our community. The department believes that the citizens of our community are safest when they receive preventive fire and life safety education programs. The department also believes that both our members and our citizens are safest when our personnel constantly improve their knowledge, skills, and professional abilities by actively participating in training and education programs.

Accountability

The Henry County Fire Department recognizes that fire service professionals are accountable in the government they represent, and to the communities and personnel that they serve. Accountability applies not only to the professional manner in which the department meets its primary goals, but also to the efficiency, effectiveness, and fiscal responsibility which guides all departmental actions.
# Henry County Fire Department
## 2010 Annual Report

### Table of Contents

<table>
<thead>
<tr>
<th>Page</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>03</td>
<td>Highlights</td>
</tr>
<tr>
<td>05</td>
<td>Message from the Fire Chief</td>
</tr>
<tr>
<td>06</td>
<td>Command Staff</td>
</tr>
<tr>
<td>07</td>
<td>Organizational Chart</td>
</tr>
<tr>
<td>08</td>
<td>Fire Station Locations</td>
</tr>
<tr>
<td>09</td>
<td>Fire Stations &amp; Equipment</td>
</tr>
<tr>
<td>13</td>
<td>Administration</td>
</tr>
<tr>
<td>14</td>
<td>Divisions</td>
</tr>
<tr>
<td>15</td>
<td>Operations Division</td>
</tr>
<tr>
<td>18</td>
<td>Graphs</td>
</tr>
<tr>
<td>21</td>
<td>Battalion Chiefs</td>
</tr>
<tr>
<td>22</td>
<td>Captains</td>
</tr>
<tr>
<td>23</td>
<td>Training Division</td>
</tr>
<tr>
<td>27</td>
<td>Prevention</td>
</tr>
<tr>
<td>30</td>
<td>Explorers Program</td>
</tr>
<tr>
<td>31</td>
<td>Honor Guard</td>
</tr>
<tr>
<td>32</td>
<td>Memorial</td>
</tr>
</tbody>
</table>
2010 HIGHLIGHTS

- Added 5” large diameter hose on all apparatus
- Installed cab-forward mirrors on apparatus
- Added Rescue 3
- Upgraded Dive Rescue suits for the Dive Team
- Replaced 40 sets of firefighting gear
- Upgraded Automatic External Defibrillators
- Upgraded 10 new EMS laptops using a State Funded Grant
- Implemented the High Hazard High Risk Program
- Received a Trauma Equipment Grant to upgrade EMS equipment
- Implemented a Continuous Quality Improvement Program
- Held two Citizen Fire Academy Classes; graduating 23 participants
Added 5" large diameter hose on all apparatus
Installed cab - forward mirrors on apparatus
Added Rescue 3
Upgraded Dive Rescue suits for the Dive Team
Replaced 40 sets of firefighting gear
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Implemented a Continuous Quality Improvement Program
Held two Citizen Fire Academy Classes; graduating 23 participants
Regardless of who you speak with the economy invariably becomes a topic of discussion. Along with other Henry County Departments, Henry County Fire Department (HCFD) has made significant reductions as a result of the current economic situation; even with those cuts the Department has made some notable achievements over this past year.

During 2009 HCFD reorganized its administrative structure and reduced operational spending in an effort to save funds. Positions were eliminated from Accreditation, Training, and Prevention areas of our operation. While these reductions narrowed the Department’s focus, they did not result in the elimination of core service.

The Assistance to Firefighter Grant made it possible for HCFD to purchase large diameter fire hose for all pumpers and cab forward mirrors for fire apparatus and to supplement the existing Public Fire Safety Education program along with the Health and Wellness Initiative. Another grant made it possible to upgrade laptops and various types of EMS equipment.

HCFD instituted a program for Continuous Quality Improvement following a record year in 2010 of responding to more than twenty thousand calls for emergency service assistance. EMS calls accounted for 78% of emergency responses. This quality improvement program will initially focus on the EMS service delivery component of our service delivery model and will later be used to improve all aspects of service delivery.

Henry County Fire Department continues to seek out ways to involve the community in our mission. Of special interest is the “Read to Succeed” program that Station 13 conducted with students at Timber Ridge Elementary during the 2009/2010 school year. In addition HCFD continued to offer the Citizen’s Fire Academy twice in 2010. Both programs provide outreach from the department into the community and foster community involvement in our mission.

While economic challenges will no doubt endure into 2011, it is certain that Henry County Fire Department will continue to provide excellent core emergency services to the community. Replacement and remounted ambulances will arrive in the first quarter of the year. The award for replacement of two fire department pumpers will happen in 2011. Station 9 in Stockbridge will move into its new facility on Rock Quarry Road in October of 2011.

As our community moves forward I hope that this report will provide some insight into the commitment and dedication of the men and women of Henry County Fire Department in providing for the safety of those within our community.

Be Safe!

William D. Lacy
Interim Fire Chief
Chief Lacy began his career in the fire service while attending college in Sewanee, TN. He served as a volunteer in Sewanee and following a move to Georgia he began volunteering for the Henry County Fire Department. In 1986 he was hired as a full time employee and soon earned the rank of Captain and later Chief in the Training Division. In 2001 he was promoted to Deputy Fire Chief and continued to teach for the Georgia Fire Academy and Georgia Perimeter College and evaluate for the Georgia Firefighter Standards and Training Council. He has chaired the Area 7 Fire, Technical Rescue, and Hazmat Committee of the All Hazards Council and is the President of the Board of Directors for the Southern Crescent Habitat for Humanity. He is currently serving as the Interim Fire Chief.

Chief of Operations Brad Johnson has been with Henry County Fire Department for twenty-three years. Chief Johnson began his firefighting career at the young age of eighteen as a recruit firefighter. He became employed with HCFD in 1988. In 1993, he was promoted to the position of Lieutenant and in 2002 to the position of Battalion Chief. Like others, Johnson has come up through the ranks over the years and in 2005 was appointed to his current position, Division Chief of Operations. Johnson is an instructor in many areas of the fire and emergency medical services. He is a Basic Life Support and an Advanced Cardiac Life Support Instructor. He is a member and currently the Chairman of the West Georgia Emergency Medical Services Council. Chief Johnson is also a member of the Georgia Mutual Aid Group, International Association of Fire Chiefs, the Georgia Association of Fire Chiefs, the Henry County Local Emergency Planning Committee, and the Georgia Association of Emergency Medical Services and over his 23 year career he has served in various board positions of each affiliation. Johnson has also been instrumental in the development of the HCFD Technical Rescue Team.

Chief Ike McConnell has been with Henry County Fire Department for eighteen years. He began his firefighting career at the early age of fifteen as an Explorer with Clayton County Fire Department. McConnell joined the HCFD in 1993 as a Firefighter/EMT. He has advanced through the ranks and in 2008 was appointed to his current position, Division Chief of Training. McConnell has experience as a 911 operator and is an instructor in many areas of the fire service. Chief McConnell is an Adjunct Instructor at the Georgia Public Safety Training Center, NPQ Evaluator and Proctor for the Georgia Firefighter Standards and Training Council, and an Adjunct Instructor at West Georgia Technical College. Chief McConnell was awarded Firefighter of the Year in 1996 and Officer of the Year in 2007. McConnell is the Co-Commander for the Honor Guard, Post Executive Officer for the HCFD Explorer Post, Co-Chair for the Metro Atlanta Training Officers Association, the Chairman of the Public Safety Program Committee at Southern Crescent Technical College, and an appointed State Advocate for the “Every One Goes Home” effort.

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Like many others, Chief Kelley is a native of Henry County and a second-generation firefighter. He follows in the footsteps of his father and his brother who were firefighters for the City of Morrow and Henry County. Chief Kelley started as a volunteer firefighter for Henry County in 1982 before becoming employed with Henry County Fire Department in 1983. Chief Kelley has come up through the ranks having started out as a Firefighter / EMT then on to the level of Firefighter / Paramedic. In 1996 he began serving in the office of the Fire Marshal as an Inspector/Investigator, later he was promoted to Lieutenant Inspector/Investigator. In 2000, Chief Kelley was promoted to his current position of Fire Marshal and Division Chief of Prevention.
The Fire Stations of Henry County

- #6 680 Fairview Rd., Stockbridge
- #9 132 Berry St., Stockbridge
- #8 1672 Flippen Rd., Stockbridge
- #5 10 Elm St., Hampton
- #1 664 Industrial Blvd., McD.
- #2 35 New St., Locust Grove
- #3 3830 Hwy 42, Stockbridge
- #11 792 Flat Rock Rd., Stockbridge
- #13 2616 Hwy. 20 E., McD.
- #7 1800 Hwy 155 N., McD.
- #10 1059 Upchurch Rd., McD.
- #4 1002 Keys Ferry Rd., McD.
- #12 1123 Old Jackson Rd., McD.
FIRE STATIONS

1. Located at 664 Industrial Boulevard, McDonough
   - Opened in 1987
   - 24-hour coverage with a minimum of 10 firefighters
   - Houses the Office of Battalion One as well as Engine 1, Ladder 1, Squad 1, Rescue 1, Rescue 14, and Hazardous Materials Resource Unit
   - Home of the Henry County Hazardous Materials Unit
   - Responds to 20.09% of the county’s emergency calls
   - Responded to a total of 4105 emergency scenes in 2010

2. Located at 35 Frances Ward Drive, Locust Grove
   - Opened in 1979
   - 24-hour coverage with a minimum of 4 firefighters
   - Houses Engine 2 and Rescue 2
   - Responds to 8.64% of the county’s emergency calls
   - Responded to a total of 1766 emergency scenes in 2010

3. Located at 3030 Highway 42, Stockbridge
   - Opened in 1996
   - 24-hour coverage with a minimum of 5 firefighters
   - Houses the Office of Battalion Two as well as Engine 3, Ladder 3, and Rescue 3 (as needed as a peak volume resource)
   - Responds to 6.99% of the county’s emergency calls
   - Responded to a total of 1430 emergency scenes in 2010

4. Located at 1092 Keys Ferry Road, McDonough
   - Opened in 2005
   - 24-hour coverage with a minimum of 2 firefighters
   - Houses Engine 4 and the 911 Mobile Communications Unit
   - Responds to 2.41% of the county’s emergency calls
   - Responded to a total of 493 emergency scenes in 2010
- Located at 10 Elm Street, Hampton
- Opened in 1993
- 24-hour coverage with a minimum of 5 firefighters
- Houses Engine 5 and Rescue 5
- Responds to 9.26% of the county’s emergency calls
- Responded to a total of 1892 emergency scenes in 2010

- Located at 680 Fairview Road, Ellenwood
- Opened in 1989
- 24-hour coverage with a minimum of 5 firefighters
- Houses Quint 6 and Rescue 6
- Responds to 7.39% of the county’s emergency calls
- Responded to a total of 1511 emergency scenes in 2010

- Located at 1800 Highway 155 North, McDonough
- Opened in 2006
- 24-hour coverage with a minimum of 4 firefighters
- Houses Engine 7, Rescue 7, Brush Truck 7, Air & Light 7, and the Mobile Command Vehicle
- Home of the Henry County Fire Department Mobile Command Unit
- Responds to 7.10% of the county’s emergency calls
- Responded to a total of 1452 emergency scenes in 2010

- Located at 1672 Flippen Road, Stockbridge
- Opened in 1985
- 24-hour coverage with a minimum of 4 firefighters
- Houses Engine 8 and Rescue 8
- Responds to 12.98% of the county’s emergency calls
- Responded to a total of 2652 emergency scenes in 2010
**FIRE STATIONS**

- Located at 132 Berry Street, Stockbridge
  - Opened in 1980
  - 24-hour coverage with a minimum of 4 firefighters
  - Houses Engine 9 and Rescue 9
  - Responds to 10.42% of the county’s emergency calls
  - Responded to a total of 2129 emergency scenes in 2010

- Located at 1059 Upchurch Road, McDonough
  - Opened in 1995
  - 24-hour coverage with a minimum of 4 firefighters
  - Houses Engine 10 and Rescue 10
  - Responds to 5.54% of the county’s emergency calls
  - Responded to a total of 1132 emergency scenes in 2010

- Located at 792 Flat Rock Road, Stockbridge
  - Opened in 1999
  - 24-hour coverage with a minimum of 5 firefighters
  - Houses Engine 11, Squad 11, and Car 2
  - Responds to 3.96% of the county’s emergency calls
  - Responded to a total of 810 emergency scenes in 2010

- Located at 1123 Old Jackson Road, Locust Grove
  - Opened in 2001
  - 24-hour coverage with a minimum of 3 firefighters
  - Houses Engine 12, Tanker 12, Car 1, Dive Truck 12 and 2 Rescue Boats
  - Responds to 2.20% of the county’s emergency calls
  - Responded to a total of 451 emergency scenes in 2010
• Located at 2815 Highway 20 East, McDonough
• Opened in 2006
• 24-hour coverage with a minimum of 5 firefighters
• Houses Engine 13 and Rescue 13
• Responds to 2.97% of the county’s emergency calls
• Responded to a total of 607 emergency scenes in 2010

• Located at 110 South Zack Hinton Parkway, McDonough
• Opened in 2008
• Houses the Office of the Fire Chief, Office of the Division Chief of Operations, Office of the Division Chief of Prevention/Fire Marshal, and Administrative personnel
• Henry County Fire Department and Henry County Police Department share the Henry County Public Safety Complex

• Located at 121 Work Camp Road, McDonough
• Opened in the early 1970’s
• Services all Fire Department apparatus and vehicles
The Fire Administration Division maintains and controls the operations of the Fire Department. The Office of the Chief, Executive Assistant to the Chief, Fire Department Receptionist, Fire Equipment Fleet Maintenance, Quarter Master, Payroll Administrator, Accounts Administrator, and Fire Hydrant Maintenance as well as specified divisions and special operations, fall within Fire Administration. All administrative functions ultimately are conducted to support the Operations, Prevention and Training divisions of the department.

Executive Assistant to the Chief
Under limited direction, Ginger Foshee performs work of considerable difficulty aiding the Chief(s) in coordinating office services. She is an Executive Assistant performing complex administrative duties as the job requires advanced office coordinating skills as this position is critical to the efficient operation of an administrative office. Ginger has been serving in this position since shortly after becoming employed with the Fire Department in March of 2006.

Fire Department Receptionist
Rosemary Allen provides the “first impression” of the HCFD. She is the voice and the face of the fire department as she greets our customers each day over the phone or in person. Her duties involve routine typing, filing, receptionist, cashier, and record keeping. Rosemary has served in this position since becoming employed with the Fire Department in November of 2006.

Payroll Administrator
This position serves as a Payroll Coordinator for a Fire Department with nearly 300 employees. Betty Fowler is the Fire Department’s Payroll Administrator. She is responsible for the consistent, timely, and accurate processing of the department’s payroll and all related payroll documentation. Betty works closely with department’s staff, battalion chiefs, and the firefighters to ensure proper and timely processing of all payroll documentation. She works closely with the County Finance and Human Resources Department regarding human resource and finance documents. Betty became employed with the fire department in December of 1998.

Accounts Administrator
This position serves as an Accounts Administrator to the fire chief and fire department with nearly 300 employees. Donna Burkhart is the Accounts Administrator for the fire department. Her duties require advanced secretarial and office coordination skills as this position is critical to the efficient and operation of an administrative office. She provides administrative support for a variety of department programs. Donna has served in this position since becoming employed with the Fire Department in February of 2004.
Fire Equipment Fleet Maintenance
Fleet Maintenance serves as the critical link keeping the Fire Department operable. David Rowe and James Braun provide quality and timely service ensuring all department vehicles and small equipment are maintained and repaired properly and efficiently. Rowe and Braun work out of the Henry County Fleet Services maintenance facility, where they are equipped with full automotive and heavy truck repair capabilities. They perform all preventative maintenance and overhauling of department equipment including emergency apparatus, staff vehicles and small tools and equipment. David has served in his position since becoming employed with the fire department in February of 2006. James has served in his position since becoming employed with the fire department in August of 2007.

Quartermaster
Ken Waiting has served as HCFD’s Quartermaster since becoming employed with the fire department in February of 2006. He ensures the field is supplied with tools and uniforms and maintains a stock of supplies for all stations and the fire department headquarters. Additionally, he acts as the primary point-of-contact for the fire chief on the Fire Department facility needs.

Fire Hydrant Coordinator
This position schedules and manages maintenance operations on all fire hydrants inside Henry County. David Lenning is the fire department’s Fire Hydrant Coordinator and has been since he began his employment with the fire department in October of 2005. He coordinates and manages bi-annual hydrant maintenance and service tours performed by suppression personnel. Lenning is also responsible for ordering, stocking inventory, and the distribution of all medical supplies to the stations.

DIVISIONS

OPERATIONS
The Operations Division is supervised by the Chief of Operations and oversees daily suppression operations of the department, medical emergencies and ambulance transports, and all other special operations. This division contains field personnel working in fire stations and responding to the constant requests for assistance from the citizenry. All field personnel work a 24/48—hour schedule. They report to their assigned fire station by 7 a.m. and are in-service working for the citizens for 24 hours. The following morning at 7 a.m. their shift ends and they are relieved by the oncoming shift. After 48 hours off, they return for their next 24-hour shift.

TRAINING
The Training Division trains all personnel in all matters of fire department functions. This division maintains training records and ensures appropriate personnel are up-to-date in all certifications obtained and that they are receiving the required number of training hours for their level of expertise.

PREVENTION
This division contains the Fire Marshal, personnel for building plan review, fire code inspectors, fire investigators, fire and life safety educators and the public information officer. This division plays a role in the construction of new buildings ensuring that the structures are built to meet or exceed today’s life safety codes as well as inspecting existing structures to ensure occupants are remaining within the life safety code. This division also investigates fires for origin and cause of any fires that appear suspicious or criminal in nature and/or unlawfully set, or of which the immediate cause cannot be determined. Community fire and life safety education programs are developed and coordinated out of this office as well as fire department public information.

2010 Division Numbers

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<thead>
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<tr>
<td>242 Shift Personnel / Line Personnel</td>
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<td>1 Administrative Staff</td>
</tr>
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<th>TRAINING</th>
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<tr>
<td>1 Fire—EMS Instructor</td>
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<tr>
<td>1 Paramedic Instructor</td>
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<tr>
<td>1 Administrative Assistant</td>
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<table>
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<th>PREVENTION</th>
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<tbody>
<tr>
<td>1 Administrative Assistant</td>
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<tr>
<td>5 Inspector/Investigators</td>
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<tr>
<td>1 New Construction Inspector</td>
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<tr>
<td>1 Plan Reviewer</td>
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<tr>
<td>1 PIO/Fire Safety Educator</td>
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<tr>
<td>1 Fire Safety Educator</td>
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The Operations Division is overseen by Division Chief Brad Johnson, and includes all of the apparatus, firefighters and paramedics who respond to emergencies when citizens call “911.” Thirteen stations are staffed 24 hours a day, 7 days a week, 365 days a year, prepared to respond at a moment’s notice.

The HCFD Operations Section responds to emergency requests from the public for fires, medical calls, motor vehicle crashes, rescues from entrapment, hazardous materials incidents, and many other emergency situations. As first responders, our firefighters are also Emergency Medical Technicians (EMT) who can begin administering treatment before an ambulance arrives on scene. The cross-training is an important part of how the HCFD Operations Division works together to provide the best medical care for the citizens of Henry County.

2010 statistics consist of 20,946 responses; 789 were fires (154 were working structures fires); 16,331 were Emergency Medical Services (EMS) responses, 427 were hazardous condition responses; 1,234 were good intent responses, 883 were false responses and 1,282 consist of other types of responses.

Administrative Assistant
Under limited supervision, Julia Laster performs work of moderate-to-complex difficulty of an administrative and/or supervisory nature in assisting in the management of the division. In this position Julia assists in the planning and/or supervision of the administrative function of the Division. Julia has been serving in this position for the Operations Division since becoming employed with the fire department in August of 2007.

Fire Section
The Fire Section of the Operations Division is under the direction of Captain Stan Jones. Captain Jones has been with the department since May of 1982. Captain Jones began serving in this position in August of 2006.

Fire Section serves unincorporated Henry County and cities of Stockbridge, Hampton, and Locust Grove, with 12 Engine Apparatus, 1 Quint Apparatus, 2 Ladders, and 2 Squads for fire fighting operations, supplemented with EMS ambulances.

Fire Section responds to all Fires, Rescues (extrications), and Special Operational commitments (Hazmat, Confined Space, Trench Rescue and Dive Rescues). Fire Section promotes and disseminates progressive equipment and tactics for Henry County’s growing needs in changes from rural to suburban housing. Fire Section also supplements City of McDonough Fire Department with an ongoing automatic aid agreement.

The Fire Section in conjunction with EMS, have implemented and maintained 4 Advanced Life Support (ALS) First Responder Engine Apparatus to supplement the ever increasing call volume of EMS providing the community with the highest level of first responder care available at this time. All fire apparatus have been upgraded to 5” large diameter hose, to better supply water on the ever increasing larger residence and business. Safety has also been added to all fire apparatus with Cab Over Mirrors, for drivers to better see and not have as many blind spots on the large apparatus. (Both of these projects were funded by Grants)
Community Involvement:

Citizens’ Fire Academy

A ten-week program designed to educate and inform citizens about fire and emergency services achieving a greater understanding of the inner workings of the Henry County Fire Department. Classes are held one night per week and once on a Saturday.

The goal of the Citizens’ Fire Academy is to:

- Provide residents a basic understanding of the tactics and strategies of firefighting and rescue operations.
- Provide a greater understanding of the services the Henry County Fire Department is able to provide to the community.
- Encourage academy participants to return to their families and neighborhoods and share their experiences. This will provide more safety conscious and informed citizens.
- Provide an enjoyable, interactive atmosphere in which fire department members and citizens can share information and concerns.

Read to Succeed Program

Company 13 – “A” Shift has continued the “Read to Succeed Program” in cooperation with Timber Ridge Elementary School. Every “A” shift there is a visit to the school for approximately 1 hour. During this time each firefighter takes 2 children at a time and a book that is at their current reading level. They read through the book together and afterwards, the children take a test over their reading material. At the end of the month, the teacher reviews the “AR Tests” scores to see who has the highest average. The student with the highest average receives a ride to school on the fire truck one morning.

This program has been very successful. A student of Timber Ridge Elementary received an award in October of 2010 for calling 911 and helping his grandmother escape from her house that was on fire. We would like to think, through the hard work and presence of Company 13, that they had an impact on this event. With the crew having such a presence at Timber Ridge, they have been on calls where the family of a student or where a student is involved, and having that preexisting relationship before the emergency happens, helps in the uneasiness of the emergency.
EMS Section
Henry County Fire Department provides emergency medical service coverage for all of Henry County utilizing 11 ALS ambulances, 5 ALS fire apparatus, 8 Basic Life Support (BLS) fire apparatus, and a host of first responders. In addition, EMS CQI, the EMS Billing Department, and the Bike Team all function under the direction of Captain Billy Kunkle. Captain Kunkle has been with the fire department since February of 1998 and has been serving in this position since March of 2006.

Henry County Fire Department sends a medical response to all requests for medical care and other calls in which the need may arise such as hazardous materials and structure fires. All HCFD response personnel are required to have an Emergency Medical Technician Intermediate (EMT-I) certification at a minimum. HCFD is staffed with over 100 members licensed as paramedics.

The continuation of the Continuous Quality Improvement (CQI) process from 2009 has been nothing short of tremendous in terms of decreasing liability for the department. Oversight of the medical processes allows for individual improvements, discovery and correction of system flaws, and establishment of training objectives based upon noted deficiencies. This continued position will afford the department to continue its pace as a leader in Emergency Medical Services for the State of Georgia.

The Billing Department assures fiscal responsibility to the citizens of Henry County by collecting revenue generated from the ambulance transports and ensuring compliance to the complex rules and regulations from federal agencies such as Medicare and Medicaid.

The EMS Billing Department continues its momentum carried over from 2009 of increased billing collections. The department generated a half million dollar increase in revenue over 2009. Donna Owen, Stephanie Jones, and Jenny Jenkins serve in the Billing Department and it is their efficiency that is to be credited with the rise in collections. Donna has been with the department since August of 1994 and has served in this position her entire tenure. Jenny Jenkins became employed with the department in December of 2005 and Stephanie Jones in May of 2008. The increase in call volume will have a great effect on our billing department of only three personnel as it will the rest of our agency. An additional concern in this area will be that of the new healthcare reform. As the federal government makes attempts to save money, greater focus is placed upon EMS billing with increased scrutiny placed upon the expenditures of the nation's Medicare and Medicaid expenditures. This simply requires a greater focus on details for our staff, and an acceptance of increased audits.

The Bike Team assures public safety by staffing large public events that transportation by a large vehicle may be inhibited. The Geranium Festival and the races at Atlanta Motor Speedway are two examples of these venues.

During a year of cutbacks and budget shortfalls, the staff of Henry County Fire Department has done more than just persevere in their performance of providing quality Emergency Medical Service to the citizens. Without an increase of units to provide the service, an inflated call volume stretched our current resources to keep up with the increasing demand. This annual call volume increase of approximately 5% per year will assuredly continue in 2011.

2010 was good to the department in the area of grants. The department received 7 new laptops via different sources of funding from the state via grants. The department has also received several other grants allowing for various hardware and software receipts to be made. A tremendous note of progress for the department are the soon to arrive ambulances. Five new trucks, and 2 remounts will bolster our aging fleet and allow for the retirement of 4 rescues that are greater than 10 years old with more than 250,000 miles. These additions will offer the citizens of Henry County the most stable fleet of EMS vehicles the department has ever had.

**Looking ahead to 2011:** The following projects are in the works

- Advanced Vehicle Location System
- Mobile WiFi on all ambulances allowing for transmittal of EKG’s
- Coordination with Henry Medical Center for STEMI patients
RESPONSES BY INCIDENT TYPE IN 2010

Graph showing different categories of responses.

RESCUE (AMBULANCE) RESPONSES IN 2010

Bar chart showing number of alarms for different rescue categories.
In 2010, the Henry County Fire Department responded to 20,946 incidents—the most alarms in a single year in department history. As is evident, the demand for the county’s emergency fire and emergency medical services has steadily grown and the trend of growth is expected to continue.
A-Shift Battalion Chief Barry Cooper joined the Henry County Fire Department in 1989. Chief Cooper is assigned to the Southern part of Henry County. Cooper is a member of the Georgia Firefighters Burn Foundation and camp counselor for Camp Oo-U-La. Having 28 years in the fire service, Cooper brings valuable experience in supervisory duties of the A-shift operations.

B-Shift Battalion Chief John Clemens joined the Henry County Fire Department in 1996. Chief Clemens is assigned to the Northern part of Henry County. He is a member of the FEMA Homeland Security Prepositioned Support Team #6 for the Prepositioned Equipment Program. Clemens is also assigned to the Technical Rescue Team and to the Hazardous Materials Response Team as a Special Operation Commander.

C-Shift Battalion Chief Tommy McClain joined the Henry County Fire Department in 1996. McClain has 22 years experience in the fire service. Chief McClain is assigned to the Northern part of Henry County. He is a Rescue Dive Master and has been a member of the Dive Team since he joined the department. McClain is the Technical Rescue Dive Team Coordinator and was very instrumental in the development of the HCFD Technical Rescue Team.

C-Shift Battalion Chief Steve Copeland joined the Henry County Fire Department in 1990. Chief Copeland is assigned to the Southern part of Henry County. Copeland has 25 years of experience in the fire and emergency services. He is a member of the FEMA Homeland Security Prepositioned Support Team #6 for the Prepositioned Equipment Program. Copeland also assist with training as well as arson investigation.

B-Shift Battalion Chief Tom Gardner joined the Henry County Fire Department in 1984. Chief Gardner is assigned to the Southern part of Henry County. With nearly 27 years in the fire service, he brings valuable experience to his supervisory duties of the B-shift operations.

A-Shift Battalion Chief Harry Sherwood joined the Henry County Fire Department in 1989. Chief Sherwood is assigned to the Northern part of Henry County. Sherwood is the current Chairman for the Henry County Local Emergency Planning Committee. With 22 years in the fire service Sherwood brings valuable experience to his shift.
A-Shift Captain Stacey Ponder joined the Henry County Fire Department in 1993. Captain Ponder is assigned to the Southern part of Henry County. He is the Health & Wellness Officer for HCFD. Captain Ponder is also assigned to special operations. Ponder brings 18 years of experience to HCFD’s frontline of defense.

B-Shift Captain Brandon Mitchell joined the Henry County Fire Department in 1993. Captain Mitchell is assigned to the Northern part of Henry County. Mitchell is the Technical Rescue Team Coordinator, is a GSAR Task Force 4 Instructor, and a GFA Special Operations Instructor.

B-Shift Captain Brian Dees joined the Henry County Fire Department in 1994. Captain Dees is assigned to the Southern part of Henry County. With over 17 years in the fire service, he brings valuable experience to his supervisory duties of the B-shift operations.

C-Shift Captain Jeff Sheffield joined the Henry County Fire Department in 1988. Captain Sheffield is assigned to the Southern part of Henry County. Sheffield is the Technical Rescue Assistant Dive Team Coordinator and has served on the Dive Team for over 15 years.

C-Shift Captain Ed Lewis joined the Henry County Fire Department in 1994. Captain Lewis is assigned to the Northern part of Henry County. Lewis brings over 17 years of valuable experience to his supervisory duties of the management of C-shift operations.

A-Shift Captain Jim Nelms joined the Henry County Fire Department in 1990. Captain Nelms is assigned to the Northern part of Henry County. Nelms has 28 years of experience in the fire service and has been very instrumental in Critical Incident Stress Management for the Southeastern United States.
The Training Division, under the direction of the Training Chief, conducts and coordinates all department training activities including but not limited to recruit training, fire suppression, emergency medical, technical rescue, officer development and other training programs as necessary to meet established state and federal mandates each year. The division is responsible for ensuring that all department members meet the requirements as set forth by the National Fire Protection Association (NFPA), Insurance Services Office (ISO), Georgia Firefighter Standards and Training, Georgia Department of Human Resources, and the internal requirements by the Fire Department.

The goal of the Henry County Fire Department Training Division is to provide the highest quality training, instruction, and educational support to our members. This is intended to prepare our department to serve our community in the most efficient and effective means possible, and to ensure the safety of our citizens and personnel.

Administrative Assistant
Under limited supervision, Abby Pruitt performs work of moderate-to-complex difficulty of an administrative and/or supervisory nature in assisting in the management of the Training Division. In this position Abby assists in the planning and/or supervision of the administrative function of the division. She serves as the point of contact for this division, maintaining required paperwork and documentation, maintains personnel training files, serves as the “registrar” for Academy classes, and performs related work as required. Abby has been serving in this position for the Training Division since becoming employed with the fire department in February of 2000.

The Training Division is responsible for the following:

- Processing applications for new employees.
- Testing, interviewing and hiring new employees.
- Conducting recruit school for new employees.
- Conducting EMT school for new employees.
- Developing a continuing education plan for all personnel.
- Conducting Paramedic school.
- Providing “Academy Style” classes for continued education, to teach new skills, and to assist each employee with career development.
- Conducting Promotional processes for competitive rank positions.

Simply, we are mandated to make sure our personnel are trained. Georgia Firefighters Standards and Training Council and Georgia Department of EMS both require that we obtain a certain amount of training on an annual basis so that our personnel remain competent in their assigned certified positions. Above that minimum, it is a goal of the Henry County Fire Department to adhere to the training requirements set forth by the Insurance Service Office. In addition to Fire and EMS requirements there are several other competencies that require yearly training. Those include but are not limited to Basic Mandate Law Enforcement (LE), Hazardous Material, Tech Rescue, Dive Operations, and several others. These requirements are accomplished by:

- Providing a Continued Annual Training plan for yearly training.
- Encouraging individual and company training every shift.
- Hosting and delivering developmental classes for our personnel.
- Keeping abreast of all training requirements.
- Maintaining for reference, a Master Course File of classes instructed within the HCFD.
- Maintaining complete comprehensive training records.
- Delivering the most meaningful and realistic training possible while ensuring personal safety.
Division Chief of Training
This position is responsible for organizing, designing, implementing, and managing training and employee development programs for the Henry County Fire Department. This position may also serve as a Command or General Staff Officer when necessary on incident scenes. Listed are some of the major duties of this position: developing training goals and objectives in conjunction with Fire Department Senior Staff; organizes and develops training programs for Firefighters and EMTS; provides new recruits with an orientation program and is responsible for conducting and administering all training requirements and programs, including the operation of an assessment center for prospective recruits; Assists the Division Chief of Operations by providing FF/EMTs and FF/Paramedics with training courses and by assisting them in preparing for certification and re-certification requirements; Ensures all Fire/EMS personnel are properly certified by maintaining employee training/certification files and provides monthly reports to the Deputy Chief, and performs related work as required.

Fire – EMS Training Captain
This position is primarily responsible for coordinating and presenting training classes and drills in all levels of training within the department, under the general direction of the Division Chief of Training. Captain Robby Russell is responsible for supervision of personnel assigned to training activities. He is required to perform operational duties at emergencies rescues and at stations or elsewhere in the general department operations if needed. The purpose of this position is to provide effective training and drills for all members of the department. Captain Russell’s performance in this position may directly and/or indirectly affect the health and well-being of the citizens. Russell became an employee of the department in April of 1993.

Paramedic Instructor
This position is primarily responsible for coordinating and presenting our in house EMT and Paramedic program. Amy McCullough is responsible for supervision of personnel assigned to training activities. In addition, she assists in instructing on-duty personnel in both basic and advanced EMS skills.

Classes Hosted be the Fire Academy
- FF Safety and Survival I
- FF Safety and Survival II
- Two NFA ISO
- Two Instructor I
- Basic Vehicle Extrication
- Tower Rescue
- Two FAO Pumper
- Dive Accident Response Techniques
- STICO
- Public Safety Diver
- Basic Open Water SCUBA

Classes hosted by the EMS Academy
- 4 ACLS Recerts
- 1 PHTLS Class
- 2 Pediatric Review Classes
- 2 Cardiac Review Classes
- 2 Trauma Review Classes
Facilities
The Training Division offices are located at 664 Industrial Blvd. This facility hosts the offices for the Division Chief, Administrative Assistant, and the Training Captains. We have three class rooms available at this facility as well as a library, conference room, and a personnel training file room. Also located at 664 Industrial Blvd is our training ground. This area is approximately 1 acre devoted to the “hands on” training of our personnel. On these grounds is a drill tower, class “A” burn building, confined space simulator, SCBA maze, and props for Liquid Petroleum (LP) training. The Paramedic / EMS Instructor’s office was located at Station 5 on Elm Street in Hampton until mid 2010. At that location we have a class room, conference room and a supply area for EMS training. The Division will continue to support the classroom at Station 5 as well as the classrooms located at Station 10 on Upchurch Rd and at Station 11 on Flat Rock Rd. These classrooms are located in the second floor of the facilities and are used throughout the year by our personnel for in service classes as well as Academy classes.

Operational Summary
◆ 2010 was another dynamic year for the Henry County Fire Department Training Division.
◆ At the end of 2009 our Paramedic Instructor resigned. This immediately began a search for a replacement for a new Instructor. Amy McCullough was hired to fill that role in March.
◆ With the need for further cuts because of budgetary concerns two Training Captain positions were eliminated at the end of April. Captains Spradlin and Farmer were transferred to Operations and assigned as Lieutenants in the field. This reduction in force limited the presence of the Training Division department wide. While every attempt has been made not to let the reduction in force effect our product it has diminished the amount of training provided.

2010 Paramedic School
◆ In April we started our annual Paramedic school. Two classes were provided in 2010, one on A Shift and one on C Shift. Twenty Eight people enrolled in the class that is due to graduate in April 2011.

In Service Training
◆ In 2010 97% of Line Personnel were brought to the Training Division and put through live fire evolutions as well as maze training.
◆ Captain Russell developed a Technical Rescue In Service Program in which he spent one day each month with each Shift’s Technical Rescue Team (TRT). This proved to be a beneficial program and will continue in 2011.
◆ We assisted the line as we could with in service training. These were done with several drop drills, and train the trainers for new equipment.
◆ Core Competency Training – In January the Core Competency task books were issued. These were completed by most personnel by the end of March. All of our personnel completed their required core competencies in 2010.
◆ Continuing Education – All of our certified personnel obtained their yearly required Continuing Education Credits for 2010.
◆ In 2010 we provided a “Fast Track” orientation for ten new hires. Four at the beginning of the year and six at the end of the year.
◆ In 2010 we transferred our tracking of training completions and hours to Target Safety.
◆ There were a total of 9,030 Target Safety Course completions totaling 9,685.5 hours
◆ There were 27,363 Training Activities logged for a total of 36,178.25 hours
◆ Total training hours for the year totaled 45,863.75. This equated to an average of 37 Target Safety Courses per person and 96 custom activities per person for the year.
Other Accomplishments
- In January we issued the 2010 Operations / Training plan and course calendar.
- In 2010 we offered 33 classes in an Academy format. Eight of those classes were cancelled due to low enrollment. Those classes are divided into the Fire Academy and EMS Academy. The EMS academy provided instruction for a total of 80 attendees. The Fire Academy provided instruction for a total of 105 attendees.
- The Training Division also worked with Georgia Firefighters Standards and Training Evaluations and Validations for Fire Service testing throughout the year.

Facilities Report
- The Paramedic Training Program was moved to the main training facility on Industrial Blvd in July. This brings our entire training program to a central location.
- Station 5, 10 and 11’s training rooms are in functional condition.

Training Division 2011 Goals
1. 2011 Annual Training Plan
   Develop a 2011 training plan that will be used to satisfy continued annual training requirements for Fire and EMS certifications as well as Henry County requirements.

2. Promotional Process
   Continue to update and conduct promotional processes for competitive rank.

3. Hire New Personnel
   Hire personnel to fill open positions.

4. Academy Catalog
   The Training Division will continue to offer Academy classes for those pursuing career development. These classes include those needed for specialty recertification, technical rescue, and career development.

5. 2011-2012 Paramedic Class
   Continue with the in house paramedic program.

6. Technical Rescue Training Program
   Continue the current Technical Rescue Training program that provides regular updates for Technical Rescue personnel.

   We will continue to improve the Training Ground behind Station One and begin development of our site on Stroud Road.

8. Update Curriculums
   Update current curriculum so that all resources are up to date and relevant.

9. In Service Training with Training Division
   In 2011 we want to bring in Fire Companies to the Training Division or go to the field for one–on–one training opportunities.

10. Target Safety
    Improve the usefulness of our Target Safety Learning Management System.

As one can see we have a fairly substantial training operation. Over the past few years we have become more self sufficient and provide most of our developmental classes in house. We have found that having in-house training of personnel results in higher quality service providers and in higher employee retention rates. The Henry County Fire Department Training Division intends to provide the highest quality training, instruction, and educational support to our members in support of the goal that “Every Goes Home”.

-Chief Ike McConnell
The Fire Prevention Division is led by the Fire Marshal and Division Chief of Prevention, Joe Kelley. The Prevention Division is charged with enforcing "Rules and Regulations for the State Minimum Fire Safety Standards" as adopted by the State Fire Commissioner. The Prevention Division is the authority having jurisdiction (AHJ) in these matters for all of unincorporated Henry County and the cities of Hampton, Stockbridge and Locust Grove.

Administrative Assistant
Under limited supervision, Marilyn Biles performs work of moderate-to-complex difficulty of an administrative and/or supervisory nature in assisting in the management of the Prevention Division. In this position Marilyn assists in the planning and/or supervision of the administrative function of the division. She serves as the point of contact for this division, maintaining required paperwork and documentation, scheduling inspections, working with each city hall and the county tax office to ensure businesses obtain business licensure and fire inspections are conducted on new and existing structures, and performs other related work as required. Marilyn has been employed with the fire department since February of 2000 and has been serving in this position since 2002.

The Fire Marshal's Office has six major responsibilities:

- Conduct fire & life safety inspections of existing buildings and structures.
- Review plans and specifications for proposed buildings and structures, issue joint building permits with the Henry County Building Department when plans are approved, and conduct fire & life safety inspections of such buildings and structures.
- Issue joint, permanent and temporary certificates of occupancy with the Henry County Building Department.
- Conduct cause and origin investigations of fires, and if criminal activity is determined, initiate a criminal investigations to include arrests.
- Provide code enforcement to ensure compliance with the county's burn ordinance.
- Provide educational programs in schools and various venues throughout the county for the purpose of informing and protecting the public.

The Fire Prevention Division is currently divided into 3 sections, the New Construction Inspection Section, the Existing Inspection / Investigation Section and Fire Safety Education Section. The division is currently staffed with 3 captains, 6 Lieutenants and an Administrative Assistant.

The decline in the economy has caused a reduction in force within the Fire Prevention Division. The New Construction Section relocated their offices to the Henry County Building Department to create a more efficient and effective service for the customer. This past year we had 4 inspectors handling existing inspections. For the second consecutive year the division inspected all of the businesses in Henry County. We also handled all the high hazardous target inspections.

- Schools (Public and Private)
- Churches
- Apartments
- Day Cares
- Hotels
New Construction
Captain Dale Hutchison currently supervises the New Construction Inspection Section, which is responsible for handling plan reviews and conducting inspections on new buildings. Captain Hutchison has been an employee with the department since September of 1993. His section’s primary responsibility is to ensure the life safety of all new buildings in the County. This inspection section is staffed with 1 Inspector, and 1 Plan Reviewer. This Inspection Section is actively involved with development efforts in the county. Personnel in the section participate in due-diligence pre-review meetings, and county development agencies such as the building planning & zoning, and the county’s water authority. All certified Fire Inspectors are members of the Georgia Fire Inspectors Association, and the International Building Code Council. This section reviewed 487 building and site plans and inspected 619 new buildings in 2010. In 2009, 471 building and site plans were reviewed and 1,054 new buildings were inspected.

Existing Inspection / Investigation
Captain Ron Reagan currently supervises the Inspection / Investigation Section, which is responsible for investigating the cause and origin of fires which may be suspicious in nature, high-dollar loss, or a fire where the cause cannot be determined and for inspecting all existing buildings. Fire scenes involving criminal activity are the responsibility of the Inspector/Investigator Section. Captain Reagan became employed with the department in February of 2002. The Investigation Section works closely with the law enforcement elements in the county, such as the County Police Department, Sheriff’s Department and the District Attorney’s Office (for both adult and juvenile courts). Investigators also work closely with Insurance companies and their respective investigators, and when needed provide assistance to the State Fire Marshal’s Office. The Existing Inspection/Investigation Unit is staffed with 4 Investigator/Inspectors. In addition, the Fire Marshal and 5 of his personnel are cross-trained, and certified as Fire Investigators. The Fire Marshal and both Captains are also certified police officers, which allows them to apply for search and arrest warrants. All the sections have certified investigators that are members of the Georgia Fire Investigators Association and the International Fire Investigators Association. The Fire Marshal and both Captains also are members of the Metro Arson Task Force (headed by the Bureau of Alcohol, Tobacco & Firearms).

Captain Reagan was also instrumental in the creation of the County’s Juvenile Fire-setter Program. Once juveniles are identified, the investigator works in conjunction with Fire Safety Educators, juvenile court officials and mental health professionals, to provide counseling and treatment.
Captain Puckett is also the Public Information Officer (PIO) serving as the communication liaison between the department, media outlets, community partners, and government officials. The PIO is responsible for issuing media releases and coordinating media events to keep the public aware of emergency events and issues which may affect their health and safety in an emergency situation.

The Henry County Fire Department prides itself on being accessible to the community. Fire Department personnel participate in a variety of community activities and perform numerous public relations details throughout the year. Highlights from 2010 include the following events:

- Henry Seniors Business Expo & Health Fair
- National Night Out
- Relay for Life
- Hampton City Parade
- McDonough Christmas Parade
- Locust Grove Christmas Parade
- Henry County Foster Association Christmas Parade
- Annual Boy Scout Bike Rodeo at Atlanta Motor Speedway

Educating members of the community about fire prevention and the dangers of fire is an important initiative of the Henry County Fire Department. In 2010, the department reached over 37,000 citizens through its various fire and life safety education programs:

- 78 Schools visited
- 54 Preschools visited
- 15 Events attended by the fire safety house (a trailer designed to aid in teaching children what to do in case of a fire in their home)
- 29 Child safety seat inspections conducted to ensure proper installation
- 74 Smoke alarms provide free of charge to senior citizens and needy residents, approximately 47 of the donated alarms were also installed free of charge
- Over 37,000 educational materials were distributed

Other programs out of this office include:

- Juvenile Firesetter Intervention
- Fire Safety Education Theater
- Mobile Fire Safety House
- Education through Clowning and Robotics
- Read to Succeed
- Child Safety Seat Inspection/Installation
- Smoke Alarm Installation/Distribution

Sparky is the official HCFD mascot, and makes frequent public appearances at various community events. Children associate Sparky with other programs they have seen at their schools, reinforcing the lessons of the fire safety presentations. Sparky is a registered trademark of the National Fire Protection Association (NFPA).
EXPLORERS PROGRAM


Accomplishments:

- Increased membership to 18 (from 6)
- Almost all members completed objectives required for ride-alongs
- Recognized in March 2010 by Henry BOC for outstanding performance
- Resumed regular ride-alongs at stations

Participated in:

- 2009 Flint River Council Camporee (6 Participating)
- 2009 Butts County Muster (7 Participating, 3 trophies)
- 2009 Henry Explorer Expo (6 Participating, 4 trophies)
- 2010 Winterfest (15 Participating, 5 trophies)
- 2010 Gwinnett Scout Blast (14 Participating, 4 trophies)
- 2010 Henry County Relay for Life (6+ Participating)

Extra Activities:

- Members of Post participated in all 3 training burns in April 2010
- Conducted repelling drill June 2010

2010-2011 Year Report  (Aug 2010 to current)

Accomplishments (so far):

- Retained 15 members from previous year, no new members

Participated in (so far)

- 2010 Henry Explorer Expo (14 Participating, 5 trophies)
- 2010 Coweta Fair (6 Participating)
- 2011 Winterfest (11 Participating, 3 trophies)

Extra Activities:

- Henry County Fall Festival Smores Booth (6+ Participating)

Notables:

- 2 members of the Post from ’09-‘10 returned for ’10-‘11 while still attending EMT school
- 2 members who left following ’09-‘10 year left because of school schedule conflicts (One is in EMT school, the other is in FF-1 program at Griffin Tech)
HONOR GUARD

The Henry County Honor Guard honors fallen public safety professionals and military veterans. Training and services provided are done on a voluntary basis by members of the Fire Department. The Honor Guard responds to many service requests for funerals, parades, and other various venues for flag presentations each year. It has also been selected three consecutive years to lead in the honors and flag presentation at the Georgia Public Safety Training Centers’ September 11th Memorial Ceremony.

Mission Statement
It is the mission of the Henry County Fire Department Honor Guard to honor Fire Service members, both past and present, and the United States of America with the highest degree of professionalism, dedication, loyalty, and dignity possible.

Membership
Membership to the Honor Guard is open to any member of Henry County Fire Department. To be considered for membership personnel submit a letter of request to the Honor Guard Coordinator through their chain of command. The three most important characteristics looked for in a member of the Guard are: Participation, Dedication, and Dependability.

Details
Throughout the year the Guard is available for several different types of events. Some are listed below:

- Flag Presentations
  - Graduation Ceremonies, Parades, Football Games, Etc.
- Funerals and Memorial Services
  - Henry Fire Personnel (Current and Retired)
  - Public Safety Personnel
  - County and Local Dignitaries.
- Weddings of HCFD Personnel
- Retirement Ceremonies
- Any other activity that requires the formality.

2010 Report
Currently we have 22 personnel that are on the Guard. In 2010 those personnel carried out three funeral details, participated in two memorial services, the HCFD Banquet, as well as several Colors Presentations throughout the community.

Included above were the memorial services. One of those is a September 11th Memorial that is coordinated by our Guard at the GPSTC. The other was the participation in the National Fallen Firefighters Memorial at the National Fire Academy in Emmitsburg Maryland. Two of our members served as part of the National Honor Guard and a third served as an Escort for the family of a Fallen Firefighter from 2009. At the conclusion of the Memorial weekend the guard traveled to Arlington National Cemetery. There a wreath was laid at the Tomb of the Unknown Soldier in recognition and memory of the Veterans of Henry County.

Future
In 2011 the HCFD Honor Guard will strive to increase our membership to thirty members as well as increase the participation of that membership.

We will begin early in 2011 in making plans for a return trip to The National Memorial in Maryland. This will take place in October and we intend to have more personnel participate than in 2010.
In Memory of Britton Cauthen

The popular Firefighter and Fire Safety Clown, Britton Eugene Cauthen, age 33, of Barnesville passed away May 4, 2010 at his residence. Britton was part of the Henry County Fire Department for nearly 5 years, serving as a Firefighter & Paramedic. Britton was also employed with the Lamar County Fire Department. He was very involved in teaching fire safety through clowning in the schools and through his favorite charity, to which he donated a week’s vacation of his time every year to serve as a Camp Counselor for Camp Oo-U-La. Camp Oo-U-La is sponsored by the Georgia Firefighters Burn Foundation. Britton was named “Firefighter of the Year” in 2007, and was awarded the 2009 Medal of Honor by the Henry County Fire Department. He was an Eagle Scout, as well as a member of the Barnesville First Baptist Church. Britton Cauthen, who was an inspiration to all who knew him, lost his battle against pancreatic cancer. He was known for his unwavering courage and strength. His spirit, enthusiasm, and professionalism are greatly missed.