

**STATE OF GEORGIA**  
**COUNTY OF HENRY**

The Henry County Board of Elections and Registration held a Regular Public Meeting at 1:00 p.m. on Wednesday, May 1<sup>st</sup>, 2019 in the Conference Room, of the Elections and Registration Building, 40 Atlanta Street, McDonough, Georgia. Notice of this meeting was posted in the entrance foyer of the Elections and Registration Building. The Daily Herald was notified of this meeting. Those present were:

Mildred Schmelz, Chair and Democratic Party Appointee

Dan Richardson, Vice-Chair and Republican Party Appointee

Andy Callaway, Republican Party Appointee

Arch Brown, Board of Commissioners Appointee

Donna McBride, Democratic Party Appointee

Also attending was: Tina Lunsford, Elections and Registration Supervisor; Grayson Davis, Ruthie Snell and Sandra Rozier.

**Call to Order:**

Chair Schmelz called the meeting to order.

**Acceptance of the Agenda**

Chair Schmelz called for the acceptance of the agenda. Vice Chair Richardson made the motion to accept the agenda; Board Member McBride seconded. The motion carried 5-0-0.

**Approval of the April minutes**

Chair Schmelz called for the acceptance of the April minutes. Board Member Callaway made the motion to accept the minutes; Vice Chair Richardson seconded. The motion carried 5-0-0.

**Presentation of Transportation Proposals**

Aaron Polk and Jasmine from Furniture Taxi presented the moving services offered from their company to the Board.

Jeff Toten and Jeremy Gleaton from Penske presented the services offered from Penske to the Board.

The Board discussed the different services offered and thanked the representatives for presenting.

### **Supervisor Report**

The Director stated that the office has no outstanding registrations and is working on preparations for November. She stated that the office is reaching out to organizations for free advertisement regarding the election. The Board and Director discussed the different organizations they could contact. These included; the polling locations, water authority, Snapping Shoals, the cities, the Tax Commissioner's office, senior services, the chamber, radio shows, the county website and school websites. The Board stated that they will help reach out to increase the amount of advertisement for the November Election.

### **Old Business**

Chair Schmelz thanked the Board Members who presented the proclamations to McDonough and Locust Grove.

The Director stated that no Board Members contacted the office with changes for the poll worker pamphlet. She stated that if there are no changes then the office will have the pamphlets printed through a vendor.

The Board discussed the current state of the budget process. They also discussed the publicly released budget. After the discussion the Board agreed that they needed to contact their County Commissioner about the proposed budget.

The Board discussed the anticipated issues when the office transitions to the new voting equipment. The topics included the peripheral items required for the new equipment, the storage of both new and old units, the destruction of the old units and the increase in storage of paper ballots.

### **New Business**

Chair Schmelz stated that she wanted to honor members who have served full terms on the Board of Elections. The Board discussed and agreed that it would be a good idea and that it should have guidelines. Chair Schmelz made the motion to allow herself, Vice Chair Richardson and the Director to work on a way to honor Marie Thomas and also develop a criteria and guidelines for future honors. Board Member Callaway seconded. The motion carried 5-0-0.

The Board discussed the poll worker flyers and possible modifications. The Board also discussed possible donations to the Board of printed flyers. Chair Schmelz made the motion that the Board will accept an offer to print the flyers from Coldwell Banker pending an opinion from legal council. Printing will depend if legal council accepts. Board Member McBride seconded. The motion carried 5-0-0.

### **Public Comments**

Sandra Rozier, from the Henry County NAACP, in regards to incorporating youths into the election process.

### **Recess to Executive Session**

Chair Schmelz made the motion to enter executive session; Board Member McBride seconded. The motion carried 5-0-0.

### **Reconvene from Executive Session**

Chair Schmelz reconvened to the regular meeting at 2:28 p.m.

### **Announcement – Next board meeting on June 5<sup>th</sup>, 2019**

Chair Schmelz announced the date, time and location of the next meeting.

### **Adjournment**

Board Member Callaway made motion to adjourn; Board Member McBride seconded. The motion carried 5-0-0.