

**STATE OF GEORGIA**  
**COUNTY OF HENRY**

The Henry County Board of Elections and Registration held a Regular Public Meeting at 1:00 p.m. on Wednesday, June 5<sup>th</sup>, 2019 in the Conference Room, of the Elections and Registration Building, 40 Atlanta Street, McDonough, Georgia. Notice of this meeting was posted in the entrance foyer of the Elections and Registration Building. The Daily Herald was notified of this meeting. Those present were:

Mildred Schmelz, Chair and Democratic Party Appointee

Dan Richardson, Vice-Chair and Republican Party Appointee

Andy Callaway, Republican Party Appointee

Donna McBride, Democratic Party Appointee

Also attending was: Grayson Davis; Brook Schreiner; Robin Morgan.

**Call to Order:**

Chair Schmelz called the meeting to order.

**Acceptance of the Agenda**

Chair Schmelz called for the acceptance of the agenda. Board Member Callaway made the motion to accept the agenda; Board Member McBride seconded. The motion carried 4-0-0.

**Approval of the May minutes**

Chair Schmelz called for the acceptance of the May minutes. Vice Chair Richardson made the motion to accept the minutes; Board Member Callaway seconded. The motion carried 4-0-0.

**Approval of the Executive Session minutes**

Chair Schmelz called for the acceptance of the Executive Session minutes. Vice Chair Richardson made the motion to accept the minutes; Board Member Callaway seconded. The motion carried 4-0-0.

### **Supervisor Report**

Grayson updated the office on the applications processed by the office.

Grayson displayed the signs that the office had purchased to the Board.

Grayson notified the board that the vendor payments for July will be approximately 2 weeks late. He stated that this was due to the new fiscal year and the new financial software the county is using.

Grayson asked if there was any changes requested by the Board to the bill affecting the Supervisors term and the legislation affecting the Commissioner appointed Board of Elections member. Vice Chair Richardson made the motion to approve the proposed legislation striking Section 8(a) which states “The board shall take no official action until the member at large has been certified to the clerk of the superior court,” in its entirety; Board Member Callaway seconded. The motion carried 4-0-0. Vice Chair Richardson made the motion to approve the proposed legislation that strikes Section 15(a) in its entirety and insert the new proposed legislation in lieu thereof; Board Member Callaway seconded. The motion carried 4-0-0.

Grayson stated that the Director will have a meeting with Melissa Robinson, the County Communication Director, regarding the Public Safety Announcement in regards to the polling locations for the November Election. He informed the Board of the date and time of the meeting and the reasons behind the meeting.

Grayson introduced Brook Schreiner, who has been contacting different organizations in order to notify the public about the upcoming November Election. Ms. Schreiner updated the Board on all the different organizations that she has contacted. The Board discussed these avenues and added public service time Herman Cain has on a radio station, the water authority, the School Superintendent and Senior services. The Board requested that those organizations that had websites be asked to post the information to the website.

## **Old Business**

Chair Schmelz introduced the memorandum recognizing past Board Members to the Board. The Board discussed the language and situations that would be impacted and excluded. The Board discussed and decided to update Section 2 with the clause regarding years of service and unforeseen circumstances. Chair Schmelz called for a motion. Vice Chair Richardson made the motion to accept the memorandum with updates to be made by Vice Chair Richardson and Board Member McBride; Board Member McBride seconded. The motion carried 4-0-0.

Vice Chair Richardson recognized the Election and Registration's Staff on behalf of the Board and presented the proclamation to the staff.

Vice Chair Richardson updated the Board on the current status of the proposed outline for the request for purchase (RFP) for future delivery truck services. He stated that he is working with the purchasing department on creating an RFP that will include a penalty clause if the contract is breached. The Board discussed different scenarios that would affect the penalties including time frames and the amount of trucks requested. Vice Chair Richardson stated that he aims to have a proposal to present next meeting.

Board Member McBride requested an update on the two positions being affected with the new budget. Grayson stated that the two positions were included in the budget; however, the office will not be able to fill the positions until November or December. He explained that the County is changing the process to modifying positions during the midpoint of the fiscal year. Vice Chair Richardson suggested that the Chair and Vice Chair schedule a meeting with the County Manager, Deputy County Manager and Finance Director to discuss the facility, positions, budget process and the effects on the department. Chair Schmelz agreed

## **New Business**

There was no new business.

## **Public Comments**

The following people spoke during the public comments section: Robin Morgan, with the New Georgia Project; Reginald McBride Jr.; Reginald McBride Sr.

**Announcement – Next board meeting on July 10<sup>th</sup>, 2019**

Chair Schmelz announced the date, time and location of the next meeting.

**Adjournment**

Board Member Callaway made motion to adjourn; Board Member McBride seconded. The motion carried 4-0-0.