

STATE OF GEORGIA
COUNTY OF HENRY

The Henry County Board of Elections and Registration held a Regular Public Meeting at 1:00 p.m. on Wednesday, December 6, 2017 in the Conference Room, of the Elections and Registration Building, 40 Atlanta Street, McDonough, Georgia. Notice of this meeting was posted in the entrance foyer of the Elections and Registration Building. The Daily Herald was notified of this meeting. Those present were:

Arch Brown, Chairman and Board of Commissioners Appointee
Mildred Schmelz, Vice-Chairman and Democratic Party Appointee
Jon Kirkpatrick, Democratic Party Appointee
Andy Callaway, Republican Party Appointee

Also attending was: Tina Lunsford, Elections and Registration Supervisor; Brook Schreiner, Grayson Davis, Patrick Jaugstetter, County Attorney; Pete Peterson, Republican Party Chairman; and Dan Richardson .

Call to Order:

Chairman Brown called the meeting to order.

Acceptance of the Agenda

Chairman Brown called for an acceptance of the Agenda. Board Member Callaway made the motion to accept the agenda; Board Member Schmelz seconded. The motion carried 4-0-0.

Approval of October minutes

Chairman Brown called for acceptance of the October minutes. Board member Callaway made the motion to approve the minutes; Board Member Kirkpatrick seconded. The motion carried 4-0-0.

Discussion regarding SEB Case No. 2017-178 (Presenter: Patrick Jaugstetter, County Attorney)

Attorney Jaugstetter presented a notice from the Attorney General's office for violations pertaining to 4 precincts that were observed in the 2012 Election. Pates

Creek (Failure to sign Oath of Office), Wesley Lakes (Provisional station was not set up), Lake Haven (signed the ballot recap sheet before 7:00 AM), and Flippen (Signed the ballot recap before 7:00 AM and Provisional station was not set up) were the 4 precincts in violation. Violations were observed through a State Inspector on Election Day in 2012. Changes were made in the office once the office was aware of the violations. Attorney Jaugstetter's recommendation is to take the State's recommendation of paying the \$1200.00 fine and promise that corrections have been made within the office and proper training of poll managers. Board Member Kirkpatrick made a motion to discuss and vote on approval of Attorney Jaugstetter's recommendation. Board member Callaway second. The motion carried and voted 3-0 in favor. Attorney Jaugstetter was excused from rest of meeting.

Discussion regarding poll worker training and new procedures.

Tina supplied members with a check list the office created for the managers to follow every election going forward. The office has now taken over the training of poll workers since 2014. Training is now in specified classes pertaining to a worker's station (Ex: Express polls for the Assistant Managers, Certificate and general for new and certificate workers, Provisional training for provisional works, and manager training for all managers). Training is done before early voting begins. In the past classes were 20 plus participants. Now with the new Easy Poll worker system it allows the office to schedule smaller classes around 10 – 15 participants and once a class is at capacity it is removed from the list of classes available and the poll worker will have to choose an available time slot. Andy requested that Poll Managers put a sign in the polling location who the managers is. Tina stated that they can put their title on their name badges so inspectors, voters, and board members know who to direct questions and concerns to at the polls. Henry County is the top paying counties for their poll workers. Majority of counties pay their workers around \$75 - \$100 for the day where we pay \$140 - \$200.00. Our next training dates is starting December 12th for the upcoming January Special.

Board vote on early voting schedule for January 2018 Special Election

January 2018 Special Election is for Senate 17 and House 111. Training will start December 12th. Office will be closed December 25th, 26th, 29th and January 1st for the holidays. The only Early voting location that will be open will be our office due to this election only effecting 27 precincts on the south end of the county.

Special Election Early Voting schedule December 18-28th 8 AM – 5 PM, Saturday, December 30th 9 AM – 4 PM, and January 2-5 7 AM – 7 PM. Board member Schmelz motioned to approve the early voting schedule for the January 2018 Special Elections. Andy second the motion. The motion carried 4-0.

Update Board on Board Member training by State Liaison (tentative date February 7, 2018)

Tina has scheduled for Henry County State liaison Amekia to come to our February 7th board meeting to train Board members

Inform Board of voting unit demonstration presented by Dominion Voting on January 10, 2018

Dominion Voting was confirming voting unit demonstration still for January 10th board meeting. Board member Schmelz attending the State legislator Technology Committee meeting where Dominion Voting was doing a demonstration was impressed with the vendors she was able to sit in on.

Discussion regarding possible Special Tax District Referendum for 2018 election

Lake Dow Homeowners association is working on a Special Tax District Referendum for the repairing of the community's damn to be put on the May ballot. The homeowners association has to get a majority of 200 voter signatures on a petition and certify the signatures for it to be on the ballot. This is a new referendum that the state introduced this year and Lake Dow is the first subdivision to take advantage of it. This will only tax the property owners in Lake Dow Subdivision. This tax will be taxed on their property tax bill just like their street light bill.

Update Board on municipal invoices and department budget

Tina sent the municipals the invoices for the past November Election. Stockbridge's invoice is \$16,379.49. Tina handed the members the updated budget spreadsheet up through October. The money we receive from the cities does not go back into our budget but goes back to the county's fund balance.

Open Discussion

No Open Discussion

Public Comment

No public Comment.

Adjournment

Board Member Callaway made motion to adjourn; Board Member Kirkpatrick seconded. The motion carried 4-0-0.