



Henry County
Purchasing Department
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ADDENDUM #1

Issued June 12, 2019

BID # 19-40

Gasoline and Diesel Fuel

OPENING: 3:00 PM, June 19, 2019

The following items take precedence over referenced portions of the documents for the above-named project and in executing a contract, will become a part thereof. Where any item in the documents is supplemented hereby, the original requirements will remain in effect. All supplemental conditions will be considered as added thereto. Where any original item is amended, voided or superseded hereby, the provisions of such items not so specifically amended, voided or superseded will remain in effect.

This addendum must be signed and attached to bid proposal to acknowledge receipt of addendum.
Failure to acknowledge any addenda will result in a non-responsive bid.

Company's Name

Date

Authorized Representative's Name

Authorized Representative's Signature

Bid #19-40
Gasoline and Diesel Fuel – Annual Contract
Questions and Answers

1. **Question:** Are all tanks in-ground?
Answer: Yes.
2. **Question:** Please clarify OPIS: whatever terminal we choose, is it OPIS gross contract (10 am rack average)?
Answer: Yes, as long as it is a metro Atlanta region formula.
3. **Question:** Vendor uses local common carriers to deliver fuel, but we have no main office in Georgia, regarding the below statement could you please advise is we would be considered for award if we bid on this solicitation?
Responsibility – The determination of the Bidder’s responsibility will be made by the County based on whether the Bidder meets the following minimum standard requirements:
 - Maintains a physical location presence and permanent place of business**Answer: Yes.**
4. **Question:** Who is your current supplier and are they a local vendor?
Answer: We currently use the State of Georgia the State of Georgia contract (SWC#99999-01SPD0000128-0003).
5. **Question:** Can you provide the results from last award for Gasoline and Diesel Fuel? If this was a local vendor, did they match to the lowest bidder?
Answer: Please see Question 4.
6. **Question:** Do you currently have tank monitoring equipment hooked up to your tanks? If yes, are they owned by the county or owned by the current vendor?
Answer: Yes, wireless monitors are installed and owned by the current vendor, Boswell oil.
7. **Question:** Must we bid on Tank Wagon pricing if it is not needed for any of the tanks?
Answer: Yes.
8. **Question:** Just to confirm- the pricing language states Doraville is an approved Opis city- but Doraville is a part of the Atlanta region and Doraville does not post to Opis?
Answer: Yes, Atlanta region.
9. **Question:** Please confirm that you would approve Atlanta as an Opis City
Answer: Yes.
10. **Question:** When is the expected contract START date?
Answer: Upon the approval of the Board of Commissioners and after all required documents have been received and signed.
11. **Question:** When is the first board meeting after the opening?
Answer: The next BOC meeting after the current bid opening of June 19, 2019 is scheduled for July 9, 2019.

12. **Question:** Will decision be made before or at the board meeting?
Answer: **Agenda items are approved or disapproved at BOC meetings.**
13. **Question:** What is your current turnaround on payment of invoices?
Answer: **Less than 15 days.**
14. **Question:** Can you do better than 30 days for payment terms, i.e. Net 10 or Net 15?
Answer: **No.**
15. **Question:** Just to confirm- we are not to include any applicable taxes in our margin- just list separately on invoices correct?
Answer: **All other charges must be included in the “All Other Charges” section of the bid price sheet.**
16. **Question:** **Is a pump required at any location? If so, which locations will require a pump?**
Answer: **All are drop hose at this time.**
17. **Question:** Can or will deliveries be split between locations?
Answer: **Yes.**
18. **Question:** How many consecutive years has your current vendor been awarded
Answer: **Henry County has been using the State of Georgia contract.**
19. **Question:** We are planning on mailing this bid on 6/17 would your company be open to accept our mailed submittal on 6/18?
Answer: **Henry County Government is scheduled to be open on Tuesday, June 18, 2019 from 8 AM – 5 PM. Any bid received after 3 PM on June 19, 2019 will not be considered.**
20. **Question:** What information will you be reading out loud at the bid opening?
Answer: **The information submitted by each vendor on their bid price sheet.**
21. **Question:** Can we please have a list of bidders invited to submit a proposal?
Answer: **The bid was posted on the websites of the County, Team Georgia Marketplace, and Georgia Local Government Access (GLGA).**