

Bid # 19-03
District 2 Cement Stabilized Base Reclamation Construction and Resurfacing
Opening: 3:00 PM, August 8, 2018

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SECTION I - GENERAL OVERVIEW

A. PURPOSE

The intent of this invitation is to obtain competitive sealed bids from qualified vendors for cement stabilized reclaimed base, asphalt milling and hot-mix asphalt placement for District 2 roads. This includes but is not limited to traffic control (including temporary striping), cement stabilized base reclamation (10" thick with the addition of Portland Cement), milling (3 inches), resurfacing, the placement and sanding of asphalt prime, building shoulders (including grassing) and striping using thermoplastic.

The Contractor shall furnish all labor, materials, equipment, and services required to fulfill the terms and conditions of this bid. **All bidders must be listed on the current Georgia Department of Transportation Pre-qualified Contractors list.**

B. GENERAL INSTRUCTIONS, TERMS, AND CONDITIONS

1. Bids Submission

- a. These instructions will bind bidders to terms and conditions herein set forth, except as specifically stated otherwise in special contract terms with any individual bid. These instructions are to be considered an integral part of the bid.
- b. Bids may be submitted by mail, common carrier or delivered in person. Fax or electronic bids are not acceptable. It shall be the duty of each Bidder to ensure that their bid is delivered within the time and at the place prescribed in this document. Bids received prior to the time fixed in this bid document will be securely kept unopened. A date/time stamp will be affixed to the envelope/package immediately upon its arrival to the Purchasing Department. Any bid received at the office designated in this document after the exact time and date specified, will not be considered. If a late bid is received via carrier, it will be marked "late bid" and will not be opened. If a late bid is hand delivered, it will be returned unopened to the presenter.
- c. At the date and time specified for the opening of the bid, the bid shall be publicly opened and read aloud for the information of Bidders and others present.
- d. The bid must be submitted **in a sealed envelope/parcel** on or before the date and time stated in this document and is to be mailed or delivered to:

Henry County Purchasing Department

140 Henry Parkway

McDonough, GA 30253

Bid # 19-03

District 2 Cement Stabilized Base Reclamation Construction and Resurfacing

- e. The Submittal Checklist must be reviewed and the bidder is to comply with the order of the submittal of documents. This document along with the cover page (page 1) is to be included with the bid.
- f. The following items are to be submitted:
 - **One (1) unbound clearly marked "Original," of the bid documents,**
 - **One (1) bound copy identical to the original bid documents, and**
 - **One (1) electronic version in PDF format on CD/DVD or USB flash drive identical to the original bid documents.** The CD/DVD or USB flash drive should be labeled with the bid number and bidder's name.
- g. All bids must be manually signed and filled out legibly (typewritten or printed in ink) with all changes or corrections initialed by the person signing the bid.
- h. If descriptive literature is attached to the bid, your firm's name must be on all sheets submitted.
- i. Each bid submitted shall be deemed to have been made with full knowledge of all terms,

conditions, and requirements contained in this Bid request. The failure or omission of any Bidder to examine any form, instrument or document shall in no way relieve any Bidder from obligations in respect to the bid submittal or the compliance of the terms, conditions and requirements of the bid.

- j. Individual contractors shall provide their Social Security number and proprietorships; partnerships and corporations shall provide their Federal Employer Identification number on page one of this bid documents and provide a completed W9 form to be submitted with the bid.
- k. The authorized representative whose signature will appear on the bid submitted certifies that the Bidder has carefully examined the instructions of this bid and the terms and specifications applicable to and made a part of this bid. The Bidder further certifies that the prices shown on the Bid Price Submittal Form is in accordance with the conditions, terms and specifications of the bid and that any exception taken thereto may disqualify the bid.
- l. Any documentation submitted with or in support of a bid or bid shall become subject to public inspection under the Georgia Open Records Act. Labeling such information “Confidential”, “Proprietary”, or in any other manner shall not protect this material from public inspection upon request. All records become subject to public inspection only after award of the contract or purchase order.

2. Preparation of Bids

- a. Negligence on the part of the Bidder in preparing the bid confers no right for withdrawal or modification in any way after the deadline for the bid opening.
- b. Unit price must be shown on the Bid Cost Submittal Form in this document. All bids should be tabulated, totaled and checked for accuracy. The unit price will prevail in case of errors.
- c. All product, equipment, article or material must be new and unused or current production. No reconditioned or used item(s) will be accepted except as specifically requested herein. Units that are classified as prototype or discontinued models are not acceptable.
- d. Samples of items, when required, must be submitted within the time specified and unless otherwise specified by the County, at no expense to the County. Unless otherwise specified, samples will be returned at the Bidder’s request and expense if items are not destroyed by testing.
- e. Full identification of each item bid upon, including brand name, model, catalog number, etc., must be furnished to identify exactly what the Bidder is offering. Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer, the term “or equal” if not inserted shall be implied. The specified article or material shall be understood as indicating the type, function, minimum standard of design, efficiency and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design and efficiency. In the event that any equivalent version is proposed, prospective Bidders are herewith advised that precise, adequate, and documented evidence of equivalency in performance, stability, and operational efficiency should be submitted with the bid for further consideration. Final determination of equivalency will be determined by Henry County.

3. Clarification and Communication to County Concerning Bid

- a. From time to time, the Purchasing Department may have to release written changes to a solicitation. These formal written changes are called addendum or if multiple, Addenda. **It is the ultimate responsibility of the Bidder to ensure that they have all applicable addenda prior to the bid/bid submission. Therefore, we encourage all Bidders to frequently review the County’s website: henrycounty-ga.com/purchasing All addenda forms must be signed and submitted with the bid. Failure to respond and acknowledge any addenda or requests for clarification, even after the bid opening, shall result in a non-responsive bid.**
- b. The successful firm’s bid and all addenda will become a part of the agreement resulting from this document.

- c. Bidders seeking an award of a Henry County contract **shall not** initiate or continue any verbal or written communication regarding a solicitation with any County officer, elected official, employee or other County representative without permission of the Purchasing Department between the date of the issuance of the solicitation and the date of the final contract award by the Board of Commissioners. Violations will be reviewed by the Purchasing Director. If determined that such communication has compromised the competitive process, the offer submitted by the individual, firm or business shall be disqualified from consideration for award. **EXCEPTION** to the above would be emailing request for clarification and/or questions to the Purchasing Department – henrycountysealedbid@co.henry.ga.us. (These requests will be answered in an addendum. Please see schedule of events.)

4. **Pre-Bid Conference**

The Pre-Bid Conference or any other information session (if indicated in the schedule of events) will be held at the offices referred to in the “Schedule of Events” of this bid. Unless indicated otherwise, attendance is not mandatory; although suppliers are strongly encouraged to attend. However, in the event the conference has been identified as mandatory, then a representative of the supplier must attend the conference in its entirety to be considered eligible for contract award.

5. **Rejection and Withdrawal of Bids**

- a. Withdrawal of bid due to errors, the supplier has up to forty-eight (48) hours to notify the Purchasing Department of an obvious clerical error made in calculation of bid in order to withdraw a bid after bid opening. Withdrawal of bid for this reason must be done in writing within the forty-eight hour period.
- b. The County will make a recommendation of the bid/bid to the Board of Commissioners within 60 days from date of the opening, unless the successful Bidder agrees in writing to a longer period for the award.
- c. The County may reject all or part of the bid/bid within 60 days of bid opening.

6. **Bid and Contract Documents**

- a. A bid executed by an attorney or agent on behalf of the Bidder shall be accompanied by an authenticated copy of the Power of Attorney or other evidence of authority to act on behalf of the Bidder.
Corporation: If the Bidder is a corporation, the bid must be submitted in the name of the corporation, not simply the corporation’s trade name. In addition, the bid shall be signed by an officer of the corporation.
Partnership: If the Bidder is a partnership, all partners must sign the bid. If all the partners do not sign the bid, then the names of all those except limited partners must be furnished on the bid and evidence of the authority of the signer(s) to execute the bid on behalf of the partnership.
Limited Liability Company (LLC): If the Bidder is a limited liability company, the authorized agent having authority to bind the limited liability company must sign the bid documents.
Sole Proprietorship or Individual: If the Bidder is a sole proprietor or individual, a signature is required on all bid documents by that individual.
- b. The contract documents consist of this Agreement, Specifications and Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement. These form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated Agreement between the parties hereto and supersedes prior negotiations, representation or agreements, either written or oral.
- c. **Contract Term** – The time period of the agreement, if any is formed from this bid, will be determined after the review and evaluation of the Time Line Schedules submitted by the successful Consultant.

7. Exceptions and Omissions

Any exceptions to the specifications and/or terms and conditions must be addressed during the question/clarification and addendum phases.

8. Alterations of Solicitation and Associated Documents

Alterations of County documents are strictly prohibited and will result in automatic disqualification of the Bidder's solicitation response

9. Cost Incurred by Vendors

All expenses involved with the preparation and submission of the bid to the Henry County Board of Commissioners, or any work performed in connection therewith is the responsibility of the vendor(s).

10. Codes, Permits, Fees, Licenses and Law

- a. All permits, fees, arrangements for inspections, licenses, and costs incurred for the same shall be the sole responsibility of the successful Bidder. All materials, labor and construction must comply with all applicable rules and regulations of local, state and/or national codes, laws and ordinances of all authorities having jurisdiction over the project, shall apply to the contract throughout and will be deemed to be included in the contract the same as though herein written out in full.
- b. **Effective July 1, 2008:** All General Contractors must have a current valid license from the State Licensing Board for Residential and General Contractors, unless specifically exempted from holding such license pursuant to Georgia law, O.C.G.A. Section 43-41-17.
- c. State Law regarding Worker Verification requires that all who enter into a contract for the physical performance of services with the County must satisfy O.C.G.A. §13-10-91 and Rule 300-10-1-.02, in all manner, and such are conditions of the contract. By submitting a bid to the County contractor agrees that in the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from the subcontractor(s) such subcontractor(s) indication of the employee-number category applicable to the subcontractor, as well as attestation(s) from such subcontractor(s) that they are in compliance. Such attestation(s) shall be maintained and may be inspected by the County at any time. An affidavit of such compliance included with the bid, must be signed by the contractor, and will become part of the contract.

11. Safety

All vendors and subcontractors performing services are required and shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations. Also, all contractors and subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this Contract.

12. Design, Standards and Practices

Design, strength, quality of materials and workmanship must conform to the industry acceptable standards of engineering practices and/or professional services.

13. Statement of Warranty

A Statement of Warranty should include all applicable manufacturers' warranty and the Contractor's warranty in regards to equipment, materials and workmanship. This statement shall include the terms, conditions and the period of warranty coverage. Any exclusion(s) must be clearly stated.

14. Non-collusion

By submitting a bid in response to this solicitation, the Bidder represents that in the preparation and

submission of this bid, said Bidder did not either directly or indirectly, enter into any combination or arrangement with any person, Bidder, Corporation or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section I or Section 59.1-9.1 through 59.1-9.17 or Sections 59.1 – 68.6 through 59.68.8). Collusion and fraud in bid preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

15. Nondiscrimination

Notwithstanding any other provision of this Agreement, during the performance of this Agreement Contractor, for itself, its heirs, personal representatives, successors in interest and assigns, as part of the consideration of this Agreement does hereby covenant and agree, as a covenant running with the land, that:

- a. No person on the grounds of race, color, religion, sex or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination;
- b. In the production of the vehicle(s), and the furnishing of services therein or thereon, no person on the grounds of race, color, religion, sex or national origin shall be excluded from participation in, or denied the benefits of, such activities, or otherwise be subjected to discrimination.

16. Drug Free Workplace Certification

By signing the Supply Service Contract form, the Contractor certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the “Drug-free Workplace Act”, have been complied with in full. The undersigned further certifies that:

- a. A drug-free workplace will be provided for the Contractor’s employees during performance of the contract; and
- b. Each Contractor who hires a subcontractor to work in a drug-free work place shall secure from that subcontractor the following written certification:
“As part of the subcontracting agreement with (Contractor’s name), (Subcontractor’s name) certifies to the Contractor that a drug-free workplace will be provided for the subcontractor’s employees during the performance of this Contract pursuant to Paragraph (7) of Sub-section (b) of Code Section 50-24-3”.
- c. The Contractor further certifies that he will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.
- d. Contractor may be suspended, terminated, or debarred if it is determined that:
 - (1) The Contractor has made false certification hereinabove; or
 - (2) The Contractor has violated such certification by failure to carry out the requirements of the Official Code of Georgia Section 50-24-3.

17. Georgia Security and Immigration Compliance Act

Pursuant to the Georgia Security and Immigration Compliance Act of 2006, the successful Contractor understands and agrees that compliance with the requirements of O.C.G.A.13-10-91 and Georgia Department of Labor Rule 300-10-02 are conditions of this bid and contract document. The Contractor further agrees that such compliance shall be attested by the Contractor and any of his Subcontractors by execution of the appropriate Affidavit and Agreement which will be included and become a part of the Agreement between Henry County and the successful Contractor.

18. Systematic Alien Verification for Entitlements (SAVE) Program

Since a contract has been deemed a “public benefit,” the contractor or other party to the contract must be run through the federal Systematic Alien Verification for Entitlements (SAVE) Program. This program requires that local government verify the legal status of non-U.S. citizens who apply for certain benefits. The contractor must execute a SAVE affidavit attesting that either he or she is a U.S. citizen or legally

qualified to receive the benefit. If the contractor is not a U.S. citizen, then the local government has to run that contractor through the SAVE system. Only non-U.S. citizens can be processed through the SAVE program.

19. **Supplier Inclusion Program**

Small, local, veteran-owned, Disadvantaged Business Enterprise (DBE), and female-owned business enterprises are encouraged to participate in the solicitation process. Please see the Supplier Inclusion Program form for a description of each of these type businesses.

20. **Delivery and F.O.B. Destination**

- a. All prices shall include shipping and delivery cost to our destination; F.O.B., Henry County, Georgia, unless otherwise requested. The Bidder shall handle all material procurement, storage and delivery to project site. Unless otherwise specified in this specification, Bidder shall supply all materials required. The County will grant no allowance for boxing, crating or delivery unless specifically provided for in this bid. The Bidder shall retain title for the risk of transportation, including the filing for loss or damages.
- b. The County desires delivery of the product(s) or service(s) as specified at the earliest possible time after the date of award. Unreasonable delivery may be cause for disqualifying a bid. Each firm shall state a definite delivery time and avoid using general terms such as "ASAP" or approximately so many days.

21. **Discounts**

Cash discounts for early payment (i.e. 2%-10) or Net 30 terms should be shown separately, even if terms are Net.

22. **County's Tax Exemption**

Henry County is exempt from Federal Excise Tax or Georgia Sales Tax with regard to goods and services purchased directly by Henry County. Exemption certificates furnished upon request.

23. **Award of Contract**

- a. Henry County desires to complete the award process in a timely manner. Henry County reserves the right to reject or accept any or all bid/bids, whole or any parts hereof, by item or group of items, by section or geographic area, or make multiple awards and be the final approval of bid(s) selection which would be the most advantageous to the County with price and other factors considered. Henry County may elect to waive any technicalities. The bid will be awarded to the lowest responsive, responsible Bidder(s), if awarded. The bid specifications and results will be available on the County's website: henrycounty-ga.com/purchasing
- b. Henry County reserves the right to reject any bid if the evidence submitted by or investigation of, the Bidder fails to satisfy the County that the Bidder is properly qualified to carry out the obligations of the Contract. If the successful Bidder defaults on their bid, an award may be made to the next low responsive and responsible Bidder.

Responsibility - The determination of the Bidder's responsibility will be made by the County based on whether the Bidder meets the following minimum standard requirements:

- Maintains a physical location presence and permanent place of business.
- Has the appropriate and adequate technical experience required.
- Has adequate personnel and equipment to perform the work expeditiously
- Able to comply with the required or proposed delivery and installation schedule.
- Has a satisfactory record of performance.
- The ability of Bidder to provide future maintenance and service for the use of the

contract under consideration.

- Has adequate financial means to meet obligations incidental to the work.
- Such other factors as appear to be pertinent to either the bid or the contract.

Responsiveness - The determination of the Bidder's responsiveness will be made by the County based on a consideration of whether the Bidder has submitted complete bid documents meeting bid requirements without irregularities, excisions, special conditions, or alternatives bids for any item unless specifically requested in the bid solicitation.

- c. Henry County is subject to making records available for disclosure after the Board of Commissioners approval of the recommendation. The award shall be made by the Board of Commissioners of Henry County unless the lowest, qualified bid is less than the Board of Commissioners' approval limit. No claim shall be made by the selected Consultant for loss of profit if the contract is not awarded or awarded for less work than is indicated and for less than the amount of the bid. The total of the awarded contract shall not exceed the available funds allocated for the bid project.

24. Local Vendor Privilege

- a. There is established in Henry County, a local vendor privilege. Bids or bids awarded to local vendors contribute to the local tax base and will therefore be given special consideration when bidding against out-of-jurisdiction (out-of-county) vendors. Bids or bids received from local vendors will be given preference if such bid or bid is responsive and within five (5) percent of the low bid submitted by any out-of-county bidder. In such instance, the local vendor will be given the opportunity to match the low bid offered by the out-of-county vendor. If such local vendor agrees to match the low bid received from the out-of-county vendor within the time specified by the county, the bid shall be awarded to the local vendor.
- b. A local vendor shall only be eligible to receive the benefit of this privilege if it meets each of the following requirements prior to any award of a contract or purchase:
1. The business or supplier must operate and maintain a regular place of business within the geographical boundaries of Henry County; and
 2. The business or supplier must have a current occupational tax certificate; and
 3. The business or supplier must have paid all real and personal taxes owed the county; and
 4. The business or supplier must certify its compliance with the Georgia Security and Immigration Act.
- c. This policy shall not apply to any bid or bid for material, equipment or services in excess of one hundred thousand dollars (\$100,000.00). In such cases, the bid award shall be subject to the competitive bidding requirements as otherwise provided herein or general law.

25. County Direction of Project Site and Monitoring of Work

- a. The Contractor may have a Project Coordinator, but the project site shall remain under the control of Henry County. The Contractor shall provide and make available an appointee to Henry County for project coordination and supervision of Bidder installation personnel. Coordination consist of meeting with the Henry County representatives to review the project; on site walk throughout of installation area(s) before the installation begins; review installation procedures; review installation progress and to handle any problems during installation until project completion.
- b. The successful Bidder will promptly correct all work rejected by the County as faulty, defective, or failing to conform to the Minimum Specifications and/or to consensus standards adopted by both government and industry governing the repairs, whether observed before or after substantial completion of the work, and whether or not fabricated, installed, or completed. The successful Bidder will bear all costs of correcting such rejected work.
- c. The Contractor shall insure all trash generated by work performed shall be removed from the site and properly disposed as each work operation is completed in a given area. Additionally, the Contractor shall ensure all disturbances to the area where the Contractor performed work are

restored to the same condition prior to start of the project. If an inspection reveals that the Contractor fails to clean up after work has been performed. The County will notify the Contractor of the discrepancy and the Contractor will have twenty-four (24) hours to make the correction. Should the Contractor still fails to clean the area, the County reserves the right to make other arrangements to have the area cleaned and the County shall deduct the cost from the Contractor's invoice.

- d. No one except authorized employees of the Contractor is allowed on the premises of Henry County facilities. Contractor employees are not to be accompanied in their work area by acquaintances, family members, assistants, or any other person unless said person is an authorized employee of the Contractor.
- e. All information disclosed by Henry County to the successful Contractor for the purpose of the work to be done or information that comes to the attention of the successful Contractor during the course of performing such work is to be kept strictly confidential.

26. Indemnification

- a. The vendor that is selected as the contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless Henry County and its elected and appointed officers, employees, servants and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that Henry County and its elected and appointed officers, employees, servants and agents may incur as a result of the acts, omissions or negligence of the contractor or its employees, servants, agents or subcontractors that may arise out of the agreement.
- b. The contractor's indemnification responsibility under this section shall include the sum of damages, costs and expenses which are in excess of the sum of damages, costs and expenses which are paid out in behalf of or reimbursed to the County, its officers, employees, servants and agents by the insurance coverage obtained and/or maintained by the contractor.

27. Controlling Law, Venue

Any dispute arising as a result of this bid and/or an Agreement which was created from the terms, conditions and specifications of this document or their interpretation, litigation shall only be entered into and shall be performed in Henry County, Georgia. This Agreement shall be governed by the applicable laws of the County of Henry and the State of Georgia. Any dispute arising out of the agreement, this bid solicitation, its interpretations, or its performance shall be litigated only in the County of Henry Judicial Courts.

28. Contractor as Independent Contractor

In conducting its business hereunder, Contractor acts as an independent contractor and not as an employee or agent of County. The selection, retention, assignment, direction and payment of Contractor's employees shall be the sole responsibility of Contractor.

29. Assignment

The Agreement, in whole or any part hereof, created by the award to the successful contractor shall not be sold, not be assigned or transferred by Contractor by process or operation of law or in any other manner whatsoever, including intra-corporate transfers or reorganizations between or among a subsidiary of Contractor, or with a business entity which is merged or consolidated with Contractor or which purchases a majority or controlling interest in the ownership or assets of Contractor without the prior written consent of Henry County.

30. Performance of Contract

- a. Henry County reserves the right to enforce the Contractor's performance of this Agreement in any manner prescribed by law or deemed to be in the best interest of the County in the event of

breach or default or resulting contract award. It will be understood that time is of the essence in the Bidder's performance.

- b. The successful Contractor shall execute the entire work described in the Contract Documents, except to the extent specifically indicated in the Contract documents to be the responsibility of others.
- c. The Contractor accepts the relationship of trust and confidence established by the award of this bid solicitation. The Contractor covenants with the County to utilize the Contractor's best skill, efforts and judgment in furthering the interest of the County; to furnish efficient business administration and supervision; to make best efforts to furnish at all times an adequate supply of workers and materials; and to perform the work in the best way and most expeditious and economical manner consistent with the interest of the County,
- d. All purchases for goods or services are subject to the availability of funds for this particular purpose.

31. Default and Termination

a. Termination by Contractor

The agreement resulting from this bid shall be subject to termination by Contractor in the event of any one or more of the following events: The default by County in the performance of any of the terms, covenants or conditions of this Agreement, and the failure of County to remedy, or undertake to remedy such default, for a period of thirty (30) days after receipt of notice from Contractor to remedy the same.

b. Termination by County

The agreement resulting from this bid shall be subject to termination by the County at any time in the opinion of the County; the contractor fails to carry out the contract provisions of any one or more of the following events:

- (1) The default by Contractor in the performance of any of the terms, covenants or conditions of the Agreement, and the failure of Contractor to remedy, or undertake to remedy with sufficient forces and to the County's reasonable satisfaction, the County shall provide the vendor with notice of any conditions which violate or endanger the performance of the Agreement. If after such notice the Contractor fails to remedy such conditions within thirty (30) days to the satisfaction of the County, the County may exercise their option in writing to terminate the Agreement without further notice to the Contractor and order the Contractor to stop work immediately and vacate the premises, to cancel ordered products and/or services with no expense to the County.
- (2) Contractor files a voluntary petition in bankruptcy, including a reorganization plan, makes a general or other assignment for the benefit of creditors, is adjudicated as bankrupt or if a receiver is appointed for the benefit of creditors, is adjudicated as bankrupt or if a receiver is appointed for the property or affairs of Contractor and such receivership is not vacated within thirty (30) days after the appointment of such receiver.
- (3) Contractors' failure to conduct services according to the approved bid specifications.
- (4) Contractors' failure to keep, perform, or observe any other term or condition of this Agreement.
- (5) Contractor's performance of the contract is unreasonably delayed.
- (6) Should the successful Bidder fail to provide the commodities or services when ordered, and in accordance with the General Terms and Conditions, specifications and any other requirements contained herein are not met, the County reserves the right to purchase commodities or services covered by this contract elsewhere if available from an alternate source.
- (7) The Contractor agrees by its bid submission that the County's decision is final and valid.

c. Force Majeure

Neither party shall be held to be in breach of the Agreement resulting from this bid, because of any failure to perform any of its obligations hereunder if said failure is due to any act of God, fire,

flood, accident, strike, riot, insurrection, war, or any other cause over which that party has no control. Such party shall give notice and full particulars of such Force Majeure in writing to the other party within a reasonable time after occurrence of the event and the obligation of the party giving such notice shall endeavor to remove or overcome such inability with all reasonable dispatch.

d. **Waiver**

The waiver of any breach, violation or default in or with respect to the performance or observance of the covenants and conditions contained herein shall not be taken to constitute a waiver any subsequent breach, violation or default in or with respect to the same or any other covenant or condition hereof.

32. Invoices

Invoices and/or statements should not be faxed but originals must be mailed directly to:

Henry County Board of Commissioners
Finance Department
140 Henry Parkway
McDonough, GA 30253

The following information must appear on all invoices submitted:

- Name and address of successful Bidder;
- Detailed breakdown of all charges for the services or products delivered stating any applicable period of time;
- Henry County's Purchase Order Number and Bid Package number;
- Invoices shall be based upon actual services rendered, actual work performance and/or products delivered.

33. Payment

Payment shall be tendered to the successful Bidder upon acceptance and approval by the County for satisfactory compliance with the general terms, conditions and specifications of the bid; by completed services; verification of delivery of products; assurance that the product/service performs as specified and warranted; and receipt of a valid invoice.

SECTION II - SPECIFICATIONS

A. TERMS AND CONDITIONS

1. Completion of Performance/Completion Time

- a. All work shall be completed at the job site(s) and shall be coordinated with the Engineer/Project Manager.
- b.. Unless otherwise extended by approved Change Order(s), Contractor shall complete its performance of this contract within **thirty (30)** calendar days from date of receipt of the written Notice to Proceed from Henry County.
- c. Should the Contractor, or in case of default, the Surety fail to complete the work within the time specified in the Contract or as amended by Change Order, liquidated damage charges shall be assessed against any money due or that may become due the Contractor at the rate of **eighty four dollars (\$84.00)** per calendar day.
- d. The parties hereto agree that the above liquidated damages are a reasonable pre-estimate and/or estimate of the probable loss or damages to the County due to any delay by Contractor in completing its performance in a timely fashion. Such liquidated damages are intended to be the County's damages for delay in performance by the Contractor, and the parties hereby agree that such damages are reasonable in light of the anticipated or actual harm caused by such delay or breach, the difficulties of proof of loss and/or the difficulty or impossibility of accurately estimating such loss, and inconvenience or non-feasibility or otherwise obtaining an adequate remedy. Such damages are hereby agreed to be damages rather than a penalty.

2. Breach of Contract

- a. In the event of a material breach of this Contract by Contractor which shall continue for ten (10) or more calendar days after written notice of such breach (including a reasonably detailed statement of the nature of such breach) shall have been given to Contractor by County, and Contractor does not either cure or commence to cure such breach within such ten (10) calendar day period, County shall be entitled to avail itself cumulatively of any and all remedies available at law or in equity (provided such remedies are not otherwise limited under the terms of this Contract) and either: A) suspend performance of its payment obligations under the Contract for as long as the breach continues uncorrected; or B) terminate this Contract by written notice to Contractor if the breach remains uncorrected.
- b. In the event of: A) any failure of County for ten (10) or more calendar days to make any payment when due, or B) any other material breach of this Contract by the County which shall continue for ten (10) or more calendar days after written notice of such breach (including reasonably detailed statement of the nature of such breach) shall have been given to the County by the Contractor, and the County does not either cure or commence to cure such breach within such ten (10) calendar day period, the Contractor shall be entitled to avail itself cumulatively of any and all remedies available at law or in equity (provided such remedies are not otherwise limited under the terms of this Contract) and either A) suspend performance of its obligations under this Contract for as long as the breach remains uncorrected; or B) terminate this Contract by written notice to the County if the breach remains uncorrected.
- c. All remedies available to the County with respect to the Performance Bond and Payment Bond will remain in full force.

3. Changes

The County, without invalidating the Contract, may order changes within the general scope of the services required by this Contract by altering, adding to and/or deducting from the services to be performed. If any changes under this clause cause an increase or decrease in Contractor's cost of, or the

time required for, the performance of any part of the work under this Contract, an equitable adjustment shall be made by mutual agreement and the Contract modified in writing accordingly. All such changes in services shall be in writing and shall be performed subject to the provisions in this Contract.

4. Warranty

The warranty period shall be for one (1) year minimum from the date of final acceptance by the Owner. Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered as defective. The Contractor also certifies that the services to be rendered pursuant to this contract shall be performed in accordance with the standards customarily provided by an experienced and competent professional rendering the same or similar services.

B. INSURANCE REQUIREMENTS

General insurance requirements shall be applicable to the Contractor and any authorized subcontractor. Insurance requirements shall be based on conditions in place as of the date of the Contract's execution. Insurance companies must be licensed by the Georgia Department of Insurance and the Georgia Secretary of State to do business in the State of Georgia. The County reserves the right to require adjustments in the level of coverage or waive any or all requirements based on information pertinent to this Contract.

The following requirements shall also be applicable to the Contractor:

- a. Evidence of insurance must be provided to the Purchasing Department, 140 Henry Parkway, McDonough, Ga. 30253, within five days of execution of this contract and prior to commencing operations under this Contract;

The certificate holder is to be issued to:

Henry County Board of Commissioners

Henry County, Georgia

but delivered to:

Henry County Purchasing Department

140 Henry Parkway

McDonough, Georgia 30253

The Bid Package number and project name should be referenced in the description of operations. The certificates may be faxed to the Purchasing Department at 770-288-6027.

- b. Any change in coverage or insurance carrier must be reported to the County's Purchasing Office in writing within five business days of the change.
- c. Failure of any Contractor to procure and maintain the required insurance shall not relieve the Contractor of any liability under the Contract, nor shall these requirements be construed to conflict with the obligation of the Contractor concerning indemnification;
- d. Any and all insurance required by this Contract shall be maintained during the entire term of this Contract;
- e. The County shall, without exception, be given no less than thirty (30) days notice prior to cancellation for any and all reasons other than non-payment of premium; and
- f. The County shall, without exception, be given immediate notification in the event of cancellation for reasons of non-payment of premium.
- g. The Contractor shall procure and maintain insurance coverage in the following particulars:

Workers Compensation Insurance

In the amounts of the statutory limits established by the General Assembly of the State of Georgia (A self-insurer must submit a certificate from the Georgia Board of Workers compensation stating that the Contractor qualifies to pay its own workers compensation claims.) In addition, the Contractor shall require that all subcontractors occupying the premises or performing the work under the contract to obtain an insurance certificate showing proof of Worker Compensation Coverage with the following

minimum coverage:

Georgia Statutory including Employers Liability	
Bodily injury by Accident – each employee	\$100,000
Bodily injury by Disease - each Employee	\$100,000
Bodily injury by Disease – policy limit	\$500,000

Commercial General Liability

Each Occurrence Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000

Automobile Liability

Combined Single Limit	\$1,000,000
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C. BOND REQUIREMENTS

1. Bid Security

- a. Bid shall be accompanied by a Bid Bond in an amount of not less than five percent (5%) of the total bid amount. The Bid Bond shall be in the form of a surety issued bond (issued by a surety licensed to conduct business in the State of Georgia) or a cashier’s check made payable to Henry County Board of Commissioners. The Bid Bond shall be forfeited to Henry County, Georgia as liquidated damages if the bidder fails to execute the Contract and provide Performance and Payment Bonds within fifteen (15) calendar days after being notified that he has been awarded the Contract.
- b. The Bid security of the successful bidder will be retained until such bidder has executed the Contract and furnished Performance and Payment Bonds, whereupon the Bid security will be returned. If the successful bidder fails to execute and deliver the Contract and furnish the required Performance and Payment Bonds within fifteen (15) calendar days after the Notice of Award, Henry County may nullify the Notice of Award and the Bid security of that bidder will be forfeited to Henry County, Georgia as liquidated damages.
- c. The Bid security of other bidders whom the Owner believes to have a reasonable chance of receiving the award may be retained by the Owner until the earlier of the seventh (7th) day after the effective date of the agreement or the sixty-first (61st) day after the bid opening, whereupon Bid security furnished by such bidders will be returned.
- d. Bid security with bids which are not competitive will be returned within seven (7) days after the bid opening.

2. Contract Security

- a. If an award is made, the successful bidder shall furnish, within fifteen (15) calendar days after receipt of the signed Acceptance Agreement, a Performance Bond and a Payment Bond, each in an amount of one hundred percent (100%) of the Contract price.
- b. The Performance Bond and the Payment Bond shall be issued by a surety company licensed and authorized to conduct business in the State of Georgia. Bonds shall clearly make reference to this invitation number and title and shall show Henry County Board of Commissioners as holder.

SECTION III - PROVISIONS

CONTRACT PROVISIONS

1. This project is being let to contract by Henry County Board of Commissioners using the 2013 Standard Specifications of the Georgia Department of Transportation and the supplemental specifications. All work shall conform to these documents.
2. Where the name of the Georgia Department of Transportation appears in any contract document, plans, special provisions or standard specifications, it shall be deemed to mean Henry County Board of Commissioners.
3. All materials and workmanship shall meet or exceed Georgia Department of Transportation Construction Standards and comply with all applicable State, Federal, and local regulations and ordinances.
4. Henry County will assist the Contractor in arranging for all necessary adjustments of the public or private utility fixtures, pipe lines, and other appurtenances within or adjacent to the limits of construction. This shall not relieve the contractor's responsibility to comply with all applicable "call before you dig" laws and requirements. Henry County shall be held harmless for any delays or inconveniences caused by any utility companies. Relocation of underground gas mains and fiber optic cables will be by others.
5. All materials and workmanship must be inspected and approved by Henry County Department of Transportation or the SPLOST Management Department prior to payment. All references to Engineer shall be deemed to mean The Director of Henry County Department of Transportation or his designated representative, 112 S. Zack Hinton Parkway, McDonough, Georgia 30253.
6. Contractor shall provide all necessary variable message boards if needed. There will be no additional payment for this item, it shall be included in the "Traffic Control" line item.

SPECIAL PROVISIONS

Applying to the Standard Specification

PROJECT – District 2 various roads for reclamation, milling and resurfacing

I. GENERAL

This Special Provision is a supplement to the Standard Specifications, setting forth specific procedures, and does not relieve the Contractor of any responsibilities placed upon him by the Standard Specifications.

II. Resurfacing and Cement Stabilized Reclaimed Base Construction

A. The following roads are authorized to be reclaimed and resurfaced:

Meridian Drive – Mill 1” and resurface with Recycled Asph Conc 9.5mm superpave incl. Bitum Matl. & Hyd Lime.

Hayden Court - Mill 1” and resurface with Recycled Asph Conc 9.5mm superpave incl. Bitum Matl. & Hyd Lime.

Stephanie Court - Mill 1” and resurface with Recycled Asph Conc 9.5mm superpave incl. Bitum Matl. & Hyd Lime.

Summer Leigh Drive - Mill 3” and resurface with Recycled Asph Conc 12.5 mm and 9.5mm superpave incl. Bitum Matl. & Hyd Lime.

Victoria Lane - Mill 3” and resurface with Recycled Asph Conc 12.5 mm and 9.5mm superpave incl. Bitum Matl. & Hyd Lime.

Leigh Court – Mill 1” and resurface with Recycled Asph Conc 9.5mm superpave incl. Bitum Matl. & Hyd Lime.

Olivia Court - - Mill 1” and resurface with Recycled Asph Conc 9.5mm superpave incl. Bitum Matl. & Hyd Lime.

Pates Creek Road – from Noah’s Ark Road the first .5 mile, resurface with 12.5 mm. From .5 mile to McCullough Road FDR and resurface with Recycled Asph Conc 19 mm and 12.5mm superpave incl. Bitum Matl. & Hyd Lime.

B. Contact Henry County SPLOST Department before any work is to be done. A pre-construction meeting will be held before construction begins.

C. Low and Soft Shoulder Signs are to be placed by the Contractor before the commencement of construction. Signs are to be placed at every intersection and every mile on roads that do not have curb and gutter. Roadway construction signs shall be placed at each project end and all side roads per the MUTCD. The cost shall be included in the bid price for Traffic Control. There will not be a separate pay item for this work.

D. Testing of the reclaimed material will be at the expense of Henry County. The mix designs will be provided by Henry County at the pre-construction meeting.

- E. Any cleaning of vehicles due to prime coat, tack coat or cement accumulation shall be the responsibility of the contractor.
- F. At the time the contractor places his construction signs or commences any site work, whichever occurs first, the contractor shall be responsible for the operating conditions of the area until the work is completed and the guaranty period has expired.
- G. Cement Stabilized Base will require premixing the asphalt and underlying material to a minimum depth of 10 inches. After premixing has taken place the cement will then be placed and mixed to a depth of 10 inches before final grading and compaction. At no time shall the roadway be unpassable to thru traffic. An approved cement spreading truck and an approved reclamation machine (minimum 600 hp) are required. All work will be performed in accordance with the current Georgia DOT Specifications, Section 301 "Soil Cement" and 2003 Special Provision Section 301 "Cement Stabilized Reclaimed Base Construction".
- H. Two lifts of asphalt will be placed throughout each entire roadway authorized for reclamation, a minimum of 5 days after cement stabilized base construction has been completed to insure proper curing. The bottom lift will be 2 inches of 19mm S.P. including hydrated lime. The top lift will be an inch and a half of 12.5mm S.P. including hydrated lime. All mainline mixes will require the use of an approved MTV.
- I. Contractor to mill intersections tie-ins. Cost for this shall be included in the Mill Asphalt Variable Depth quantities.
- J. The Contractor, at the direction of the Engineer, shall remove and replace with like material, portions of driveway aprons located within the Right-of-Way necessary to affect acceptable tie-in. All cost incurred in the removal and replacement shall be included in the bid price.
- K. Side roads will be tied in after completion of the top lift and should be paved back 30 feet from edge of pavement. Milling at the tie in shall be included in the Mill Asphalt Concrete Pvmnt, Variable Depth line item quantities.
- L. Testing of the roadway air voids will be at the expense of Henry County.
- M. Temporary striping shall be placed when top lift is complete; cost of temporary striping shall be included in traffic control pricing. The use of temporary marking tape can be used on the 19mm lift.
- N. Shoulders shall be built within one week of completion of top lift of asphalt and driveways. Permanent grassing shall be applied once shoulder work has been completed. Any areas that do not maintain adequate growth shall be re-grassed at contractor's expense. G.A.B. shall be placed at mailbox locations. **Shoulder building is only required on roads authorized for reclamation.**

SPECIAL PROVISION

UTILITY CONFLICTS

Utility companies having known facilities that conflict with the construction of this project will be directed by the Department to adjust or relocate their facilities and will be notified of the contract award.

It will be the Contractor's responsibility to conform with all the requirements of the Specifications as they relate to cooperation with utility owners and the protection of utility installations that exist on the project. The Contractor's attention is directed to the requirements of Section 107, Legal Regulations and Responsibility to the Public, with particular attention to Subsection 107.21.

It shall be the responsibility of the Contractor to coordinate his work with any work to be performed by others in any right of way clearance and arrange a schedule of operations that will allow for completion of the Project within the specified contract time. Where stage construction is required, it shall be the Contractor's responsibility to notify the utility owner when each stage of work is completed and the site is available for utility work to proceed.

The Contractor shall reference all water meters and water valves within the project limits so they will remain undisturbed and can be adjusted to match construction. Access to fire hydrants shall be maintained at all times.

Under Georgia Code Section 32-6-171, utilities are required to remove or relocate their facilities. The Department is required to give the utility at least 60 days written notice directing the removal and relocation, and the utility is required to begin removal within a reasonable time thereafter.

In accordance with Subsection 105.06 of the Specifications, the Department shall not be liable for payment of any claims due to utility delays, inconvenience or damage sustained by the Contractor due to interference of any utilities or appurtenances, or the operation of moving them. In accordance with Subsection 107.21.G delays by utilities will continue to be considered by the Department in charging Contract Time.

The determination of all utility conflicts on this project is currently in progress. Information regarding utility conflicts will be forwarded to the Contractor upon receipt.

PROJECT SPECIAL PROVISION

SECTION 105 – CONTROL OF WORK

105.08 Construction Stakes, Lines and Graded: *Delete this subsection in its entirety and substitute the following:*

The Contractor will be responsible for establishing the existing horizontal and vertical alignments necessary for establishing lines, slopes and profiles grades for roadwork, and center line benchmarks for structures. The Contractor, without additional compensation, will furnish and set all stakes, templates, and other devices necessary to control the work. Contractor should maintain a 2% slope except in super-elevated curve areas.

The Contractor shall stake the Right of Way as he deems necessary. When such stakes or lines are given by the Henry County DOT, the Contractor shall satisfy himself to their accuracy and will be responsible for the correctness thereof. The Contractor shall also be held responsible for the proper use, interpretation and preservation of all stakes and marks. In the event any of the stakes or marks provided by the Henry County DOT are willfully or carelessly destroyed, distributed or defaced by the Contractor, the Contractor shall be responsible for their replacement.

When Construction Layout is included as a Bid Item, the requirements of Section 149 shall govern.

PROJECT SPECIAL PROVISION

SECTION 107 – LEGAL REGULATIONS AND RESPONSIBILITY TO THE PUBLIC

107.13 Protection and Restoration of Property and Landscape: Delete Sub Section 107.13.F. as written and substitute the following:

Where widening occurs, the Contractor shall be responsible for removing and relocating all mailboxes so that they are in compliance with U S Postal regulations. **MAILBOXES MUST BE REPLACED IN-KIND**

As soon as construction has progressed to the stage that the mailbox may be installed in its permanent position, the Contractor shall coordinate the installation with the patron and the Post Office serving the area. All posts and/or mailboxes damaged by the Contractor during performance of this work shall be replaced and installed by the Contractor at his expense.

Any costs to the Contractor for removing, relocating or installation of mailboxes as stated above shall be included in the total bid price.

Delete Subsection 107.23.A and substitute the following:

A. Roadway and Bridge Construction

Erosion control measures shall be installed, to the greatest practical extent, prior to clearing and grubbing. Particular care shall be exercised along stream banks, wetlands and other sensitive areas to insure that these areas are not adversely affected.

Construction equipment shall not cross streams, rivers, or other waterways except at temporary stream crossing structures approved by the Engineer.

Construction activities within wetland areas are prohibited except for those within the construction limits as shown on the Plans and as specified in Subsection 107.23.E.

All sediment control devices (except sediment basins) installed on a project shall, as a minimum, be cleaned of sediment when one half the capacity, by height, depth or volume, has been reached. Sediment basins shall be cleaned of sediment when one-third the capacity by volume has been reached.

Delete Subsection 107.23.E and substitute the following:

E. Temporary Work in Wetlands Outside of the Construction Limits

Temporary work in wetlands (that are not Environmentally Sensitive Areas) in order to facilitate construction will be subject to the following requirements:

1. Temporary work in wetlands shall be accomplished by using temporary structures, timber, concrete, soil with geo-textile fabric, or other suitable matting. The area shall not be grubbed.
2. Soil matting shall be protected from erosion in accordance with the Specifications.
3. Whenever temporary work is required in Saltwater Marsh Wetlands, all temporary structures and/or matting shall be removed in their entirety prior to Final Acceptance of the Project. Matted and compressed soils shall be removed to their original ground elevation with material meeting the requirements of Section 212 – Granular Embankment.

4. Whenever temporary work is required in Freshwater Wetlands, all temporary structures and/or matting (exclusive of soil matting to be retained in the final roadway section) shall be removed in their entirety prior to Final Acceptance of the Project.

Once the temporary materials have been removed, the area shall be covered by Excelsior or Straw blankets according to Section 713 of the Specifications. The grassing and ground preparation referenced in Subsection 713.3.03, "Preparation", will not be applicable to this Work.

5. The Engineer shall be notified so that a field inspection may be conducted to certify that the temporary materials were properly removed and that the area was properly restored. The Contractor shall be responsible for any corrective action required to complete this Work.
6. There will be no separate measurement or payment for this Work. The cost associated with this work shall be included in the overall Bid submitted.

Add the following to Subsection 107.23:

F. Environmentally Sensitive Areas

Some archaeological sites, historic sites, wetlands, streams, and protected animal and plant species habitats may be specially designated as an ENVIRONMENTALLY SENSITIVE AREA(ESA). These areas are shown on the Plan sheets and labeled "ESA". Also, all archaeological sites, historic sites, wetlands, and streams beyond the right-of-way are ENVIRONMENTALLY SENSITIVE AREAS.

The Contractor shall not perform any construction related activities, including but not limited to, borrowing, wasting, grading, filling, staging, parking, sediment basins, equipment storage within these resource boundaries unless specifically stated in the Plans (e.g., landscaping with a historic boundary)

All ESAs within the Project R/W and easement limits shall be marked orange plastic safety netting placed around the perimeter of the areas as directed by the Engineer. The safety netting shall be removed at the direction of the Engineer. The cost of this work shall be included in the overall Bid submitted unless otherwise specified.

PROJECT SPECIAL PROVISION

SECTION 109 – MEASUREMENT AND PAYMENT

109.07 Partial Payments: Retain as written except as follows:

109.07.A. General: Delete the first sentence of the second paragraph and substitute the following:

The contractor payment for previously performed work will be made thirty (30) days after approval of the contractor's monthly invoice by the County's Engineer/Project Manager.

Retainage: The County shall retain ten (10) percent of the gross value of the Completed Work as indicated by the current estimate certified by the Engineer/Project Manager for payment.

SPECIAL PROVISION

SECTION 150 TRAFFIC CONTROL

The Contractor will be responsible for Traffic Control on this project.

1.0 Description

The Contractor shall furnish, install, and maintain all necessary barricades, suitable and sufficient lights, danger signals, warning signs, and other traffic control protection devices in accordance with the State of Georgia and the Manual of Uniform Traffic Control Devices (MUTCD), current edition.

2.0 Construction Methods and Materials

The Contractor will be responsible for maintenance of traffic and traffic control throughout the project limits while maintaining access to all side streets and driveways. The Contractor will be responsible for submitting a traffic control plan to the Henry County DOT for approval. The submitted Traffic Control Plan shall ensure that two lanes, one in each direction, remain open to traffic at all times. The Contractor shall keep the portion of the site being used by public traffic in such condition that traffic is absolutely accommodated at all times.

Highways and streets closed to traffic shall be protected by effective barricades and obstructions shall be lighted during hours of darkness. Suitable warning signs shall be provided to properly control and direct traffic. Temporary signs may be reused, provided they are in good condition and legible. All protective devices shall be kept in a good, legible condition when in use. As soon as construction advances to the extent that temporary barricades and signs are no longer needed to inform the traveling public, such signs shall be promptly removed.

3.0 Measurements

The cost of furnishing, installing, maintaining, and removing protective traffic control devices and all other work associated with traffic control will be paid for as a lump sum traffic control bid item. The Contractor will retain ownership of all traffic control and temporary warning devices after completion of the project.

Payment will be made under:

Traffic Control Lump Sum

SPECIAL PROVISION

Erosion & Sedimentation Control

The Contractor will be responsible for Erosion and Sedimentation Control on this project.

1.0 Description

The Contractor shall furnish, install, and maintain all necessary erosion control devices including but not limited to silt fence, ditch checks, berms, brush barriers, storm drain outlet protection, and other best management practices in accordance with the Erosion and Sedimentation Act of 1975 as amended 2001 and in accordance with Section 161 of Georgia Department of Transportation Standard Specifications.

2.0 Construction Methods

The Contractor will be responsible for any erosion control measures (including storm water monitoring) which may be required as a result of construction methods and construction staging. Contractor is responsible for any storm water NPDES permitting which may be required, as well as subsequent storm water monitoring and reporting.

The cost of complying with these requirements will not be paid for separately, but shall be included in the overall bid submitted.

Henry County Standard Contract Form

Solicitation Title	Solicitation Number	Contract Number	
1. This Contract is entered into between Henry County and the Contractor named below:			
Henry County		(hereafter called County)	
Contractor's Name		(hereafter called Contractor)	
2. Contract to Begin:	Date of Completion:	Renewals:	
3. Lump Sum Amount of this Contract (if applicable)	Fee Represented as a Percentage Of Designated Cost (if applicable)	Revenue Represented as a Percentage of a Designated Lump Sum or Income Stream (if applicable):	Annual Contract Price Agreement (if applicable)
4. The parties agree to comply with the terms and conditions of the following documents which are by this reference made a part of the Contract:			
1: All Terms, Conditions and Statements of Work Included in Solicitation and Addendum (referenced above)			
2: Bid or Proposal Submitted by Contractor along with Contractor's Final Response			
3: Fee/Cost Submitted by Contractor			
4: All Other Documentation Required in Solicitation			
IN WITNESS WHEREOF, this Contract has been executed by the parties hereto.			
5.			
Contractor			
Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.)		Federal Identification No.	
By (Authorized Signature)		Date Signed	
Printed Name and Title of Person Signing			
Address			
Telephone Number		E-mail Address	
6.			
Henry County			
Chair or Designee			
By (Authorized Signature)		Date Signed	
Printed Name and Title of Person Signing			
Address 140 Henry Parkway, McDonough, Georgia 30253			

BID AUTHORIZATION AFFIDAVIT

STATE OF GEORGIA
COUNTY OF HENRY

BEFORE ME, the undersigned authority a Notary Public in and for the State of _____, on this day personally appeared _____ who, after having first been duly sworn, upon oath did depose and say; that the forgoing bid submitted by _____ hereafter called "Bidder" is duly authorized agent of said company and that the person signing said bid has been duly authorized to execute the same. Bidder affirms that they are duly authorized to execute this Agreement, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

The undersigned certifies that the bid prices contained in this bid have been carefully checked and are submitted as correct and final and if bid is accepted, agrees to furnish the articles and/or services listed and offered in this document at the prices and terms stated, subject to the conditions and specifications of this Request for Bid.

Bidder Information:

_____	_____
(Company)	(Signature)
_____	_____
(Address)	(Printed Name)
_____	_____
(City, State, Zip)	(Title)

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ day of _____ 20 _____.

Notary Public in and for the State of _____

(Seal)
(FAILURE TO SIGN THIS SECTION SHALL DISQUALIFY YOUR RESPONSE)

NON-CONFLICT OF INTEREST

By submitting an offer in response to this solicitation, the Firm represents that in the preparation and submission of this proposal, said Firm did not either directly or indirectly, enter into any combination or arrangement with any person, Proposer, Corporation or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section I or Section 59.1-9.1 through 59.1-9.17 or Sections 59.1 – 68.6 through 59.68.8). Collusion and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

_____ (Officer of Firm) certifies that to the best of our knowledge, no circumstances exist which shall cause a conflict of interest in performing services for Henry County, and that no company or person other than bona fide employees working solely for our firm has been employed or retained to solicit or secure an agreement resulting from this request for proposal.

Signature: _____

Type Name: _____

Title: _____

Firm Address: _____

REFERENCES

Please provide three (3) current or very current customers for whom you have provided similar products or services as listed in the specifications of this bid.

Reference One

Government/Company Name _____

Address _____

Contact Person and Title _____

Phone _____ Fax _____

Contract Period _____ Scope of Work _____

Reference Two

Government/Company Name _____

Address _____

Contact Person and Title _____

Phone _____ Fax _____

Contract Period _____ Scope of Work _____

Reference Three

Government/Company Name _____

Address _____

Contact Person and Title _____

Phone _____ Fax _____

Contract Period _____ Scope of Work _____

Information of person who prepared this form:

Company's Name

Date

Authorized Representative's Name (Print or Type)

Authorized Representative's Signature

**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT
AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the Henry County Board of Commissioners has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization/ E-Verify User Identification Number

Date of Authorization

Name of Contractor

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20 _____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20 _____.

NOTARY PUBLIC

My Commission Expires:

SAVE AFFIDAVIT

REQUIRED FOR LOCAL GOVERNMENT THAT MUST BE EXECUTED BY ANYONE ENTERING INTO A CONTRACT WITH A LOCAL GOVERNMENT

STATE OF GEORGIA
HENRY COUNTY

By executing this affidavit under oath, as an applicant for a Henry County, Georgia contract as referenced in O.C.G.A. § 50-36-1 and the August 1, 2010, "Report of the Attorney General on Public Benefits," I am stating the following with respect to my ability to enter into a contract with Henry County:

[Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity]

As a representative of: _____
(Name of the business, corporation, partnership, or other private entity)

- 1) _____ I am a United States citizen
- OR**
- 2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

This ____ day of _____, 20____.

Signature of Applicant: _____

Printed Name: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 20__

Notary Public
My Commission Expires:

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien," legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:
Alien Registration number for non-citizens: * _____

SUPPLIER INCLUSION PROGRAM

Small, local, veteran-owned, Disadvantaged Business Enterprise (DBE), and female-owned business enterprises are encouraged to participate in the solicitation process. In order to give recognition to these type of business classification, please check all which apply:

Small Business

Small businesses are defined by size standards and can be found in Title 13 of the Code of Federal Regulations (CFR), Part 121, and are broken down by the different categories of business enterprises.

Local Vendor

Local vendors, as defined in the Henry First Initiative, must operate and maintain a regular place of business within the geographical boundaries of Henry County, must have a current occupational tax certificate, must have paid all real and personal taxes owed the County and must certify its compliance with the Georgia Security and Immigration Act.

Veteran-Owned Business

A veteran-owned business is a business in which a veteran owns a minimum of 51% of the business and also holds the highest position at the company and is active in the daily management and strategic direction of the company. Title 38 of the Code of Federal Regulations defines a veteran as “a person who served in the active military, naval, or air service and who was discharged or released under conditions other than dishonorable.” This definition explains that any individual that completed a service for any branch of armed forces classifies as a veteran as long as they were not dishonorably discharged.

DBE Business

DBE businesses, as defined by the Georgia Department of Administrative Services, shall be certified by the Georgia Department of Transportation and shall consist of five (5) minority groups:

- Asian American
- Native American
- African American
- Hispanic/Latino
- Pacific Islander.

Female Owned Business

A female-owned business is a business in which a female owns a minimum of 51% of the business and also holds the highest position at the company and is active in the daily management and strategic direction of the company.

None of the Above Applies

Company's Name

Date

Authorized Representative's Name (Print or Type)

Authorized Representative's Signature

Bid # 19-03
District 2 Cement Stabilized Base Reclamation Construction and Resurfacing
Bid Price Sheet

GA DOT Item No.	Description	Approx. Qty.	Units	Unit Price	Total Price
150-1000	Traffic Control (including temporary Striping)	1	L.S.	\$	\$
210-0200	Grading, Adjust shoulder to grade(include grassing, fertilizer and mulch)	1.72	LM	\$	\$
301-5000	Portland Cement	310	TN	\$	\$
301-6000	Cement Treated Base Course	17,500	SY	\$	\$
402-3113	Recycled Asph Conc 9.5 mm superpave incl. Bitum Matl. & Hyd Lime	1,575	TN		
402-3113	Recycled Asph Conc 19 mm superpave incl. Bitum Matl. & Hyd Lime	2,625	TN	\$	\$
402-3113	Recycled Asph Conc 12.5mm superpave incl. Bitum Matl. & Hyd Lime	2,025	TN	\$	\$
412-1000	Bituminous Prime Coat including Sand	5200	GAL	\$	\$
413-1000	Bituminous Tack Coat	3750	GAL	\$	\$
432-5010	Mill Asphalt Concrete Pvmnt, Variable Depth	22,650	SY	\$	\$
653-1501	Thermoplastic, Solid Traffic Stripe, 5" white	18,280	LF	\$	\$
653-1502	Thermoplastic, Solid Traffic Stripe, 5" yellow	18,280	LF	\$	\$
653-1704	Thermoplastic, Solid Traffic Stripe, 24" white (stop bar)	2	EA	\$	\$
653-0001	Stripping for speed table (both sides of each table)	6	EA	\$	
654-1003	Raised Pvmnt Markers, TP 1, 2 or 3	230	EA	\$	\$
Total					\$

Total bid amount (words): _____

Note: Completion time for this work is thirty (30) calendar days after receipt of written Notice to Proceed from the County; thereafter, liquidated damage charges shall be assessed at the rate of two-hundred forty seven dollars (\$247) per calendar day.

Company's Name: _____

Date: _____

 Authorized Representative's Name (Print or Type)

 Authorized Representative's Signature

Bid # 19-03
District 2 Cement Stabilized Base Reclamation Construction and Resurfacing
Opening: 3:00 PM, August 8, 2018

CHECKLIST FOR BID DOCUMENTS

Failure to include all required documents will result in proposal being removed for consideration for award.

<u>DOCUMENTATION DESCRIPTION</u>	Please check
Any Required Documents cited in Bid Specifications	<input type="checkbox"/>
W-9	<input type="checkbox"/>
<i>Forms:</i>	
Solicitation Form (Page 1 of this Document)	<input type="checkbox"/>
Addendum Cover Sheet(s) (If applicable.)	<input type="checkbox"/>
Bid Authorization Affidavit	<input type="checkbox"/>
Non-Conflict of Interest	<input type="checkbox"/>
References	<input type="checkbox"/>
Georgia Security & Immigration Compliance Act Affidavit & Agreement	<input type="checkbox"/>
SAVE Affidavit	<input type="checkbox"/>
Supplier Inclusion Program	<input type="checkbox"/>
Bid Price Sheet(s)	<input type="checkbox"/>
Checklist for Bid Documents/Addenda Acknowledgement (this page)	<input type="checkbox"/>

ADDENDA ACKNOWLEDGEMENT

Failure to acknowledge any addenda will result in a non-responsive bid.

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No.	_____	_____
		Dated
Addendum No.	_____	_____
		Dated
Addendum No.	_____	_____
		Dated
Addendum No.	_____	_____
		Dated

This affirms that all documents are included with the bidder's bid package.

_____	_____
Company's Name	Date

_____	_____
Authorized Representative's Name (Print or Type)	Authorized Representative's Signature

