



HENRY COUNTY POLICE DEPARTMENT

108 S. Zack Hinton Pkwy • McDonough, Georgia 30253
Phone (770)288-8200 • Fax (770) 288-8400



PRECIOUS METALS & GEMS REGISTRATION PACKET

Georgia State Law (OCGA 43-37-2) requires that all Precious Metals & Gems Dealers register with the local Police Department. This is in addition to the required business license or regulatory fees. These forms must be completed, as required by law, before you are allowed to operate as a precious metals and gems dealer.

Fees & Costs that may apply:

Business License (Unincorporated Henry County):	Inquire (770-288-8180)
Business License (Stockbridge):	Inquire (770-389-7900)
Regulatory Fee	As established (inquire)
Initial Background Investigation Costs:	As necessary (notified)
Registration Fee	NA
Criminal History Check (each employee)	\$25.00 each

This packet must be completed and returned along with:

- Copy of Business License / License Application
- Completed Registration Form (attached)
- Completed Employee List (attached)
- Your completed Criminal History Check form (attached)
- Your completed Acknowledgment of Understanding (but not signed)

Other requirements:

- Each employee must appear in person, ASAP (for the criminal background check)
- Register and begin reporting, immediately, with Leads on Line (details attached)
- Compliance with all legal requirements, as apply:
 - State Law: <http://www.lexisnexis.com/hottopics/gacode/default.asp>
 - Stockbridge Ordinance: <http://www.municode.com/Library/GA/Stockbridge>

HENRY COUNTY POLICE DEPARTMENT
Dealers in Precious Metal and / or Gems Registration Form

Request Date: ____/____/____

New Registration

Renewal Registration

Registration expires on Dec. 31 of the current calendar year and is renewable annually.

Business Owner Name: _____
(If multiple owners, complete one page per person.)

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Cell Phone Number: _____

E-mail Address: _____

Driver's License / State Identification Number: _____ Issuing State _____

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____

This location is zoned as: _____

Business Phone Number: _____

Are you a U.S. Citizen? Yes No

Have you previously been licensed by the City of Stockbridge or Henry County? Yes No

If yes, indicate year and type of business: _____

List any other dealer licenses issued to you by cities, counties and the State of Georgia: _____

Have you been convicted of a felony or misdemeanor within the past 10 years? Yes No

If yes, specify the offense, year of conviction, and place of conviction: _____

Precious Metal and Gem Business Employee List

List all other persons having an ownership interest or actually employed in the business, other than publicly held corporations.

(Please Print) (Use as many pages as necessary)

NAME (first, middle, last)	AGE	HOME ADDRESS (include city, state, zip)

HENRY COUNTY POLICE DEPARTMENT

ACKNOWLEDGEMENT OF UNDERSTANDING

NOTE: This needs to be signed in the presence of an employee (witness) of the Henry County Police Department.

I acknowledge that I have read and agree to comply with all ordinances of the City of Stockbridge; and/or Henry County; and all State and Federal laws applied for herein. I also acknowledge City of Stockbridge Ordinance 9.17.010 to 9.17.180; and O.C.G.A § 43-7-1 thru § 43-37-7; which apply to Dealers in Precious Metal and Gems. Furthermore, I acknowledge that I understand my responsibilities in complying with such.

I certify & swear that the information contained on this application is true and correct to the best of knowledge, information and belief.

Primary Business Owner's Signature: _____ Date: _____

If other than owner, Applicant's Name (please print):

Applicant's Signature: _____ Date: _____

Witness Signature: _____ Date: _____

Witness Name (print): _____

HENRY COUNTY POLICE USE ONLY

Precious Metals & Gems Employee Registration

Date Received: _____

Date Paid: _____

ID/GCIC Fee: _____

Business Name & Address: _____

Employee Name/Address/DOB: _____

APPROVAL CHECK LIST

Criminal History consent form received? Yes No

Does employee have a felony sentence that has expired within the past 10 years? No Yes

Does any employee have a conviction related to larceny? No Yes

Is the employee a U.S. Citizen (Stockbridge = NA)? NA Yes No

If there in any answer in the right column above, this application must be denied, and no work permit should be issued.

Approved

Denied

By: _____

HENRY COUNTY POLICE USE ONLY

Precious Metals & Gems Business Registration

Date Received: _____

Date Paid: _____

Registration Fee: _____

ID/GCIC Fee: _____

Henry County or Stockbridge Business Permit Number: _____

Business Name/Address: _____

APPROVAL CHECK LIST

Completed registration form received? Yes No

Employee listings included? Yes No

Copy of Business License / License Application provided? Yes No

Signed sworn acknowledgement received? Yes No

Criminal History for each stockholder/employee completed? Yes No

Does any stockholder/employee have a felony sentence that is active or did not
Expire within the past 10 years? No Yes

Are there any other known reasons this registration should be disqualified? No Yes

If there in any answer in the right column, above, this application must be denied, with notification to Henry County or the City of Stockbridge license department of failure to meet registration requirements of state law and/or local ordinance.

Approved

Denied

By: _____

Copy of registration forwarded to the Henry County Sheriff's Office: Yes No

Copy of registration forwarded to the Henry County License & Permits Office: Yes No

Forwarded by: _____ Date: _____