

Recreation Center Facility Application

Please keep in mind that this form is only an application, no facility or date is guaranteed until confirmation is received.

____ Bear Creek Community Room
____ Fairview Community Room ____ Fairview Gymnasium A ____ Fairview Gymnasium B
____ J.P. Moseley Community Room ____ J.P. Moseley Gymnasium A ____ J.P. Moseley Gymnasium B
____ Locust Grove Community Room ____ Locust Grove Auditorium ____ Locust Grove Gymnasium
____ Village Park at North Henry Community Room

Proposed Date: _____ Proposed Rental time: _____ to _____
Event: _____
Point of Contact: _____ Additional point of contact: _____
Address: _____ City: _____ State: _____ Zip: _____
Home Telephone: _____ Work: _____ Number of guests to attend: _____

Renter has inspected the premises and accepts the use of the premises as is. Renter agrees to indemnify and hold harmless Henry County Board of Commissioners and Henry County Parks and Recreation from any claims of any kind, including but not limited to; attorney's fees arising from the use or occupation of the premises by renter, renter's guests, invitee, agents, employees, or any independent contractors working for the benefit of renter. Renter further agrees to comply with all applicable ordinances and laws.

The renter shall find the premises to be clean and in safe condition and hereby agrees to leave said premises and surrounding areas in a clean and safe condition. Failure by the renter to adhere to this provision, will subject renter to forfeiture of the security deposit. The renter also agrees to abide by all rules and regulations that are attached and made a part of this contract. The renter is responsible for damage or breakage to any portion of the Recreation Center and its property.

The general, decoration and cancellation policy, which are enclosed hereto, are incorporated into this contract and by signing this contract renter is agreeing to all stipulations. In the event that the lesser shall learn that renter intends to violate said rules, it reserves the right to cancel this contract and return all rent, less any administrative, applicable damage or security deposits, to the renter without further liability.

**** Patrons must be at least 21 years of age to sign rental contract. **No function will take place without adult supervision.
Person who signs this contract must be present for function unless approved by HCPRD Staff.

Please initial the following:

____ I have read and understand the General Policy. ____ I have read and understand the Decoration Policy.
____ I have read and understand the Cancellation Policy. ____ I have read and understand the Amenity Policy.

Signature of Renter: _____ Date: _____

Please send my confirmation to the address above or e mail at: _____

HCPRD retains the right to stop any event if excessive noise or disruptive behavior continues.

Rental Fee: _____ Facility Attendant Fees: _____ Floor Covering Fees: _____

Kitchen Usage Fee: _____ Audio Equipment Fee: _____ Additional Fees: _____

Total Amount Paid: _____ Permit Number: _____ Receipt: _____

Date Rent Paid: _____ Ck# _____ Cash _____ Credit _____

Date Security Deposit Paid: _____ Date Security Deposit Returned: _____

Make checks payable to: Henry County Parks and Recreation.